

NAVARRO COLLEGE BOARD OF TRUSTEES
MARCH 29, 2012 MEETING
MINUTES

The governing body of Navarro College gathered on the Waxahachie Campus located at 1900 John Arden Drive, Waxahachie, TX on Thursday, March 29, 2012. Following a tour and dinner in the new deli, the governing body moved to the library for their regular monthly meeting. All trustees were in attendance including: Mr. Lloyd Huffman, Dr. James Price, Mr. Phil Judson, Mr. Richard Aldama, Mr. A. L. "Buster" Atkeisson, Ms. Faith Holt, and Mr. Todd McGraw.

Others in attendance included:

Dr. Richard Sanchez	District President
Dr. Kenneth Martin	President, Ellis County Campuses
Dr. Harold Housley	Vice President, Academic Affairs
Ms. Gettie Moreno	Vice President, Finance and Administration
Ms. Maryann Hailey	Vice President, Student Services
Dr. Tommy Stringer	Vice President, Institutional Advancement
Ms. Marcy Ballew	Director, Human Resources
Mr. Scott Pendry	C.E.O., Magna Blend
Ms. Judy Cutting	Dean, Business, Professional and Technical Education
Ms. Terry Gibson	Dean, Waxahachie Campus
Mr. Guy Featherston	Dean, Midlothian Campus
Dr. John Howe	Asst. Dean, Student Services and Operations
Ms. Kristin Walker	Director, Continuing Education
Dr. Donald Capone	Department Chair, Petroleum Technology
Mr. Brad Richardson	Department Chair, Criminal Justice
Ms. Leslie Smith	Executive Administrative Assistant
Ms. Lynne Coker	Executive Administrative Assistant
Ms. Janice Cason	Executive Administrative Assistant
Ms. Melissa Cade	Waxahachie Daily Light

Various other faculty, staff, students and visitors were also present.

Call to Order

Mr. Huffman called the meeting to order in the library of the Waxahachie Campus at approximately 7:03 p.m. Dr. Price was asked to begin the meeting with a prayer.

Mr. Huffman expressed appreciation for the "enjoyable" meal served in the new deli and stated it is always wonderful to visit the Ellis County campuses.

Board Announcements

There were no announcements.

Open Forum

There were no requests to address the Board.

Consent Calendar

- a. Minutes – Board of Trustees February 16, 2012 Meeting

b. Minutes – Board of Trustees February 22, 2012 Meeting

Dr. Sanchez requested approval of the Consent Calendar which included minutes from the February 16, 2012 regular meeting and the February 22, 2012 special meeting.

Ms. Holt moved to approve the Consent Calendar. Mr. Judson seconded the motion and the decision was unanimous.

Review of Preliminary February 2012 Financial Statement before Mid-Year Adjustments

Ms. Moreno presented the preliminary financial statement for the period ending February 29, 2012. She began by stating February marks the mid-point in the fiscal year, and the financial statements being presented were preliminary and for informational purposes only. She stated because February marks the mid-point in the college's fiscal year, the statements were pending review and mid-year adjustments. She stated once the mid-year analysis and adjustments are completed, the financial statement will be brought back for the board's approval.

A review of the Statement of Budget Changes indicated a revised budget totaling \$114,191,861. A decrease in revenues in the amount of \$9,500 was a result of funds from the Nursing Shortage Regular Program State Grant having to be returned because enrollment in the nursing program was "short" one student. This decrease was offset by a reallocation of federal grant funds totaling \$46,705 and \$338 in Cosmetology shop sales for an overall increase of \$37,543 for the month ending February 29, 2012.

A review of the Source of Funds indicated total income, with 69.65% earned, was less than the 73.71% earned at this point in time last year. Student Income was down with 83.48% earned compared to 91.72% in 2011, as well as Student Financial Aid with 68.82% earned compared to 81.30%. Ms. Moreno stated not meeting the projected enrollment for spring 2012 impacted both Student Income and Student Financial Aid. She stated last year the federal government also allowed PELT grants to be awarded to students for summer classes which will not be allowed this year. The Source of Disbursements for the month ending February 29, 2012 showed a corresponding reduction in expenditures with 70.06% of the budget expended compared to 79.08% last year.

The Schedule of Revenues and Expenditures in Auxiliary Enterprises showed 74.40% of budgeted revenues had been earned as of February 29, 2012 and were down when compared to 80.15% earned last year at this point in time. Expenditures were up with 79.31% expended, compared to 68.30% last year. Ms. Moreno stated the budget was based on a projected increase in student enrollment for spring 2012. She stated student enrollment "drives" the amount of revenues earned in the bookstore, dining/deli services, and housing. Ms. Moreno stated currently revenues exceed expenditures by \$1.4 million and she is confident all auxiliary enterprise operations will end the year with a "positive return."

A review of the Comparative Balance Sheet for the quarter ending February 29, 2012 indicated an increase of almost \$4 million in Cash in Bank compared to February 28, 2011. Ms. Moreno stated because of excessively low interest rates, cash funds are being held in interest-bearing checking accounts at the college's bank depository, Prosperity Bank. These funds are earning .75% interest which is three times the amount of interest currently offered on Certificates of Deposit. Ms. Moreno stated all funds are fully collateralized.

Ms. Moreno continued stating last year the construction of Midlothian Campus Phase 2 as well as the new Petroleum Technology Building and Police Building were being finalized. With their completion,

Construction in Progress decreased from \$3,514,321 to \$296,449 and Buildings-Net Depreciation increased from \$42,485,447 to \$48,649,742. Bonds Payable under Liabilities continues to decrease approximately \$1 million each year as the debt is paid off and the Fund Balance experienced a healthy increase from \$12,693,277 to \$14,363,647.

Ms. Moreno concluded by stating overall, the college's total assets, liabilities and fund balance experienced a healthy increase from \$87,796,838 to \$94,706,552.

Dr. Price inquired if a meal plan was being offered to students on the Waxahachie Campus now that the new Deli was operational. Ms. Moreno responded the college will not offer meal plans similar to the Corsicana campus; however, once the electronics are in place to accept credit cards, Navarro Dinero cards and 10-meal package plans will be offered.

Take Action on Quarterly Investment Report for the Quarter Ending February 29, 2012

Ms. Moreno continued by presenting the Quarterly Investment Report for the period ending February 29, 2012.

Ms. Moreno stated the book value of investments for the quarter ending February 29, 2012 totaled \$5,700,000 compared to \$8,700,000 the previous quarter ending November 30, 2011. She stated two Certificates of Deposit (CDs) totaling \$3 million matured during the last quarter and comparable interest rates were not available to reinvest the funds. Because the highest rate offered on CDs was .20%, the funds are being held in the college's interest-bearing checking account earning .75% interest. Ms. Moreno stated additional CDs are scheduled to mature over the next quarter and these funds will also be placed in the checking account until interest rates improve.

She continued stating the depository agreement requires banks to provide collateralization at 110% of total deposits. Deposits totaling \$1,750,000 in non-interest earning accounts are protected by FDIC insurance and the remaining funds are protected by pledged collateral totaling \$30,467,525.23.

Mr. Atkeisson made a motion to approve the Quarterly Investment Report for the period ending February 29, 2012. Mr. Aldama seconded the motion and the decision was unanimous.

Approve \$1 Increase in Tuition Effective Fall 2012

Ms. Moreno continued stating approval of a \$1 increase in tuition effective fall 2012 was requested. The revenues generated by this increase will be used to fund needed personnel resources to accommodate student growth.

The increase for a full-time, Navarro County (in-district) student enrolling in 12 semester credit hours will total \$12. Ms. Moreno stated when compared to Texas Community Colleges Spring 2012 Tuition Rate Averages published by the Texas Association of Community Colleges (TACC), Navarro College's tuition of \$57 for a full-time Navarro County student was well below the state average of \$73. With the proposed \$1 increase, in-district tuition of \$58 for a full-time student taking 12/SCH will continue to be \$15 below the state average based on spring 2012 rates, and \$20 below for out-of-district students. Ms. Moreno stated MCC in Waco has announced it will increase its tuition an additional \$8/SCH, on top of a \$16/SCH increase implemented this past year. With other institutions increasing their tuition as well, the state average will

likely increase making Navarro College's rates even lower in comparison.

Ms. Moreno stated the increase is expected to create approximately \$235,000 in additional revenue. These funds will partially cover \$300,000 needed to employ additional faculty and support staff positions required to provide an adequate level of services for students. The shortfall will be funded by additional state appropriations the college expects to receive in the coming year.

Mr. Judson moved to approve the \$1 increase in tuition effective fall 2012 and Mr. Atkeisson seconded the motion. The decision was unanimous.

Approve the Use of Home Depot Inc. and Snyder's-Lance Foods Inc. Abatement Refunds to Fund Arrowhead Collection Museum

Dr. Sanchez stated tax abatement refunds are being requested from Snyder's (Lance Foods) and Home Depot Inc. He stated both Lance Foods and Home Depot were each granted a ten-year tax abatement by the City of Corsicana, Navarro County, and Navarro College. However, because both entities have stated their intentions to move their location from Corsicana before the end of the abatement period, they have violated their agreements and must pay back all abated funds.

Dr. Sanchez continued stating the Economic Development Director has informed him the City of Corsicana plans to direct its portion of the refund towards economic development and was requesting that Navarro College consider directing their funds to economic development. He continued stating he and the Board chairman have discussed the matter and are recommending the Board consider directing the college's rebate towards the cost of constructing the Native American Artifacts museum. He stated plans have been developed to move the arrowhead collection from the Arrowhead Room to the Cook Education Center and funds were not available to construct the exhibits. He stated the tax rebate could fund a majority of the project which is expected to cost approximately \$250,000. When completed, this museum is expected to generate an economic impact on the area.

Mr. Huffman stated the Navarro College Foundation raised approximately \$1.5 million dollars from the immediate area to expand the Cook Education Center. A room to house the collections was included in the expansion as well as the lighting. The Foundation has also paid for the design of the exhibit space and blue prints. He stated the recommendation to direct the abatement funds towards this project was well worth consideration.

Mr. Judson commented he could foresee the exhibits drawing a large number of people making a huge economic impact on the city. He also commented on the Western Artists Show being held at the Cook Education Center and the impact the show has had within Navarro County.

Dr. Price made a motion for the tax abatement refunds to be directed toward the construction of the American Artifacts Museum in the Cook Education Center. Mr. Judson seconded the motion and the decision was unanimous.

Approval of Massage Therapy Certificate

Dr. Housley, Vice President of Academic Affairs, stated new and innovative programs are constantly being sought to help increase and stimulate enrollment. He stated three new programs were being presented this

evening for the Board's consideration and approval: Massage Therapy Certificate, Automation Certificate, and Asset Protection/Loss Prevention Certificate. He then introduced Ms. Judy Cutting, Dean of Business, Professional and Technical Education, and asked her to present the Massage Therapy Certificate.

Ms. Cutting began by stating the college has received many requests over the past few years for a Licensed Massage Therapist Program. She stated Licensed Massage Therapists work in many settings including day spas, physicians and chiropractic offices, at hotels and resorts and country clubs. The average mean salary is \$36,630. According to the United States Bureau of Labor Statistics, employment opportunities for Massage Therapists are expected to increase by 19% through 2018, faster than the average. In addition, the State of Texas is ranked third in the nation for employed Licensed Massage Therapists.

The proposed Massage Therapy Certificate is designed to develop the knowledge and skills necessary for graduates to become Licensed Massage Therapists after completing 24 semester hours. The program will be offered in Waxahachie next to the Cosmetology Program. She stated the estimated cost to offer the program including a part-time director, adjunct faculty, supplies and equipment, and inspection and license fees is \$42,650. Approximately \$98,744 in additional income is expected to be generated from out-of-district tuition and contact hours the program will produce.

Ms. Cutting continued stating with the Board's approval, the next step will be to submit the program to the Texas Higher Education Coordinating Board (THECB) for approval. Once approved, the program will be submitted to the United States Department of Education for Title IV Funding and SACS (Southern Association of Colleges and Schools) will be notified. Application to the Texas Department of Health Services will be made for a Massage School License and a director and adjunct faculty will be employed for classes to begin the program January 2013.

Ms. Cutting responded to questions by commenting that classes will be held in the evenings and half-day on Saturdays. She concluded her presentation by stating the program will offer a good value for service area residents in comparison to rates being charged by private schools.

Ms. Holt made a motion to approve the Massage Therapy Certificate and Mr. Atkeisson seconded the motion. The decision was unanimous.

Approval of Automation Certificate

Ms. Cutting introduced Dr. Donald Capone, Department Chair of the Petroleum Technology Program, and asked him to present the proposed Automation Certificate.

Dr. Capone stated the Petroleum Technology Program continues to increase and offer opportunities for students. He stated the Automation Certificate being presented for approval will prepare students to perform the duties of Instrumentation and Electronics (I&E) Technician and Multi-purpose Technicians for careers in the Oil and Gas Industry as well as with other companies. A significant increase in the hiring of Instrumentation and Electronics (I&E) Technician and Multi-purpose Technicians in the coming years is projected as companies continue to develop shale oil and shale gas wells around the United States. For example, Anadarko Oil Company has 45 new positions which opened the First Quarter of 2012.

Dr. Capone briefly reviewed the program's history and timeline. He stated the Advisory Board has requested an Automation Certificate Program since November 2009. Marathon Oil donated a suite of hardware to outfit an automation lab and has had discussions with him relative to offering an Automation Certificate.

The Automation Certificate program requires completion of 28 semester hours designed to be completed over 2 semesters. Dr. Capone stated based on input from the Advisory Board members, electrician training has been included so students will be able to apply for an apprentice electrician's license after completing the certificate.

Dr. Capone stated equipment donations from Marathon, Kimray and from J.E.T. Grant funds will meet the program's hardware needs. An additional full-time instructor and adjunct faculty are needed to serve the program at a projected cost of \$73,690. Anticipated enrollment of 75 students in six new certificate courses is projected to generate \$99,900 in tuition income. In addition, \$121,656 will be earned from generating 44,400 new contact hours per year.

Following the Board's approval, the next steps will be similar to Massage Therapy including submitting the certificate to THECB for approval, notifying U. S. Dept. of Education for Title IV funding, and notifying SACS before classes begin June 2012.

Dr. Capone concluded his presentation and responded to questions. He stated the certificate is designed to be completed in two semesters. Students who begin the program in June will complete the program in December.

Dr. Price made a motion to approve the Automation Certificate and Mr. Aldama seconded the motion. The decision was unanimous.

Approval of Asset Protection/Loss Prevention Certificate

Ms. Cutting next introduced Mr. Brad Richardson, Criminal Justice Department Chair, and asked him to present the new Asset Protection/Loss Prevention Certificate.

Mr. Richardson stated the Asset Protection/Loss Prevention Certificate is being proposed as a result of contact made last year by Mr. Greg Mitchell, a former Navarro College student and alumni who is currently the Regional Loss Prevention Manager for Wal-Mart Corporation. Mr. Mitchell contacted Mr. Richardson looking for Navarro College Criminal Justice graduates interested in applying for positions with Wal-Mart as Loss Prevention Specialists. Discussions were held with Mr. Mitchell about the merits of developing a certificate program and other retail chains were contacted to gauge their interest and participation. In December 2011, the Criminal Justice Advisory Board approved pursuing the proposed certificate program.

Mr. Richardson stated the Asset Protection/Loss Prevention Certificate is designed to develop basic knowledge and skills needed to prepare graduates for entry level management positions in loss prevention/asset protection. The United States Bureau of Labor Statistics projects 22% job growth in this field through 2018—much higher than average. Mr. Richardson stated Wal-Mart plans to open 100 stores in Central Texas over the next three to five years and each new store will require a Loss Prevention Manager. Other major retailers and businesses will also have hiring needs. Salaries for entry level positions begin at approximately \$36,000.

Start-up costs include \$10,000 for adjunct faculty and approximately \$6,000 per campus for lab equipment

and maintenance. The certificate is projected to generate \$50,483 from new contact hours in addition to \$7,420/semester from in-district tuition and \$12,040/semester from out-of-district tuition. With the board's approval, the certificate program will be submitted to the Texas Higher Education Coordinating Board for approval and the U.S. Department of Education for Title IV funds. and SACS (Southern Association of Colleges and Schools) will be notified as well. Classes will begin fall 2012 on the Corsicana campus and by spring 2013 in Ellis County.

Discussion followed. Mr. Richards responded to questions stating other community colleges are not offering the program at this time. Mr. Richards stated Mr. Mitchell has played a large part in developing this program and plans to conduct job interviews on campus to hire a minimum of ten Navarro College graduates. He stated other retail managers, including Beall's Department Store, has expressed interest in the program and serving on the advisory board.

Mr. Aldama made a motion to approve the Asset Protection/Loss Prevention Certificate. Mr. Judson seconded the motion and the decision was unanimous.

Update on Ellis County

Dr. Kenneth Martin expressed appreciation for the Board's support. He stated over the past four months as President of Ellis County Campuses, he has become very aware of the support the Ellis County campuses receive from the Board, faculty and staff as well as the community. He stated he has visited almost 35 different businesses and banks to introduce himself and raise funds for Brilliance. He has also made presentations at several Chamber of Commerce meetings and has received a welcoming response.

Dr. Martin then introduced Mr. Scott Pendry, C.E.O. of Magna Blend. Mr. Pendry thanked Dr. Martin and stated he was pleased for the opportunity to visit with the Board and share the status of clean-up efforts from the catastrophic fire that occurred at Magna Blend several months ago. He praised Navarro College for being a "phenomenal neighbor" and for its support. He stated his company is committed "to make right everything that was made wrong" and apologized for the impact it has had on the College.

Mr. Pendry continued stating rains have delayed the clean-up process several times but progress is finally being made. To date approximately 45,000 tons of soil has been excavated but large piles still remain. Grass seed is being planted and rocks put in place for erosion control. Water in nearby ponds is being excavated and approximately 45 million gallons of water have been pumped out of the area to date. Mr. Pendry stated recent rains refilled the ponds and until the Texas Commission on Environmental Quality (TCEQ) and Environmental Protection Agency (EPA) give their stamp of approval, all water has to be collected and pumped out each time it rains. He stated the final step in the clean-up process will be to remove the 10" pipe feeding the water tank on the property. Mr. Pendry stated the clean-up is finally gaining momentum and he is hopeful the work will be completed by the end of May. When finished, the property will "look fantastic."

Dr. Price commended Mr. Pendry and Magna Blend for being such a good neighbor. Mr. Huffman expressed appreciation for the way Mr. Pendry has conducted himself and for his cooperation with Navarro College. Mr. Judson stated as a small business owner what Magna Blend has experienced was their greatest nightmare, and also expressed appreciation to Mr. Pendry .

Dr. Martin thanked Mr. Pendry. He then introduced Ms. Terry Gibson, Dean of the Waxahachie Campus, and asked her to share information about the academic services offered in Ellis County.

Ms. Gibson stated Ellis County campuses have "come a long way" since 1994 when she was hired. The Waxahachie campus was considered "Ellis County" and consisted of 10 classrooms and a dirt parking lot. Enrolling 800 students was considered a big accomplishment. She stated nearly all academic transfer courses are offered at the Waxahachie and Midlothian campuses, with the exception of higher level physics and chemistry, and classes in Business Information Technology, Computer Science, Cosmetology, Criminal Justice, and Nursing are offered on the campuses. Ms. Gibson stated 30 full-time and 129 part-time faculty teach these courses and come from a wide range of backgrounds, including medical doctors and district attorneys.

Ms. Gibson stated the Ellis County Cosmetology Program has grown into a large program. She continued stating at the request of Ennis ISD Superintendent and others, academic courses are once again being offered in Ennis.

The Early College High School (Waxahachie Global High) continues to be successful and the majority of its 356 students are registered in Dual Credit classes. Approximately 37 are expected to graduate spring 2012. Ms. Gibson stated the Dual Credit program is the fastest growing area; 1,275 students were enrolled in Dual Credit classes during the fall 2011 semester and 1,476 are currently enrolled in Dual Credit courses this spring 2012.

Ms. Gibson concluded by stating the commencement ceremony for Ellis County students will be held at a new venue this year. It will be held at the Southwest Assemblies of God University's auditorium. She stated this is a beautiful facility and will seat approximately 1,600 people. She is hopeful the auditorium can be reserved for next year's graduation as well.

Dr. Martin thanked Ms. Gibson and introduced Dr. John Howe, Assistant Dean of Student Services and Operations. Dr. Howe's responsibilities include working with discipline cases as well as student services programs to help retain students.

Dr. Howe stated because they are attending the Texas Junior College State Convention in Austin this week, members of the Ellis County Student Government Association helped make a video before they left so they could share their activities and events with the Board of Trustees. Following the video, Dr. Howe commented on activities student organizations have participated in and commended the support of faculty club sponsors. He stated their support makes the students' experience more meaningful.

Dr. Martin thanked Dr. Howe and then introduced Mr. Guy Featherston who was formerly Dean of the Mexia Campus and is now Dean of the Midlothian Campus. He stated Mr. Featherston has also been very busy meeting with a number of business and banks to introduce himself and gain the support of the community and assist with the Brilliance fundraiser.

Mr. Featherston began by stating he is enjoying his new position immensely. The Midlothian Campus is a beautiful facility that attracts students but it is an outstanding group of faculty and staff that help keep them coming back.

Mr. Featherston shared information about the Multi-Institutional Teaching Center (MITC) partnership program. He stated the partnership program allows area students the convenience of pursuing a bachelor's and/or master's degrees without having to leave the area. Currently, the MITC partnership includes Texas A&M University- Commerce, Tarleton State University and, most recently, UNT-Dallas.

He continued stating Tarleton State University began offering classes on the Midlothian campus this spring semester. Approximately 50 students are currently enrolled in predominately business administration classes. Plans are to offer the following degrees:

- BSAS – Business Administration
- BBA- Interdisciplinary Business
- BS - Psychology
- MEd – Counseling
- MS Counseling Psychology
- BAAS – Criminal Justice Administration
- BAAS - Manufacturing and Industrial Management

Texas A&M University-Commerce has been a longstanding partner and has offices and staff currently housed on the Midlothian and Corsicana Campuses. Mr. Featherston stated TAMU-C offers education courses for teacher certification. The third and newest component of the partnership is the addition of UNT Dallas. UNT Dallas plans to begin offering courses leading to a BS Sociology and a BS Human Services Management and Leadership fall 2013.

Mr. Featherston stated Navarro College students within the community are able to continue their education through this partnership program, and they have the opportunity to earn a bachelor and/or masters degrees without having to leave the area. He concluded by stating the partnership recently received approval from the Texas Higher Education Coordinating Board's sub-committee and is expected to receive full approval when it is presented at their regular meeting in April.

Dr. Martin also introduced Ms. Kristin Walker, Director of Continuing Education. He asked her share information related to the Continuing Education and Protective Services programs. Ms. Walker began by reviewing changes in personnel that have taken place in the Protective Services Program including the Fire Academy, Police Academy, and EMS Program.

Ms. Walker stated the new Paramedic Program coordinator, Mr. Chris Waller, is in the process of preparing for program accreditation. A mock site visit will be conducted in April and the actual accreditation visit is anticipated in late summer or early fall. The EMT Program is expanding. Dual credit courses offered at Waxahachie High School will also be offered at Ennis High School. In addition, it is possible the college could become a training site for the American Heart Association medical professionals.

Ms. Theresa Johnson, Workforce Grants Coordinator, is working on grants to offer training courses for area businesses. A grant has been submitted to the Texas Workforce Commission to offer training for Advanced Drainage Systems, and other grants will be requested for Atlas Sound, CertainTeed, and National Envelope Co.

Ms. Walker stated the Certified Nurses Aid (CNA) Program has been restricted in size because of its limited capacity to test students. By partnering with Ennis Regional Hospital, more students can be accommodated.

dated and the program can be increased in size.

The Continuing Education Program also offers computer-based training in computer classes, logistics training for Walgreens and CVS, and a vast array of community education classes. Ms. Walker stated the program's "pride and joy", Kid's College, has been expanded to cover all four campuses. She stated it is a thrill to see children who participated in Kid's College several years ago being enrolled now as Navarro College students.

Dr. Martin asked Ms. Cindy Seskes, Waxahachie Campus Academic Advisor and Marketing Relations, to share information on the fund raising event, Brilliance.

Ms. Seskes extended a personal invitation to each board member to attend the Ellis County fund raiser. The event, Bonjour Brilliance, will be held at the Midlothian Conference Center on Saturday, April 14, at 6 p.m. She stated the Dallas String Quartet will be performing for the event.

Dr. Martin concluded the update on Ellis County by thanking the Board again for their support of the Ellis County Campuses.

Update on Personnel Actions

Ms. Ballew was asked to present the update on personnel actions. She reported the following appointments were made during the month of February 2012:

- Jose Flores – P.M. Deli Cook - Waxahachie
- Leonel Garcia – Custodial Services Supervisor - Corsicana
- Margaret Moreno – Director of Student Recruiting - Corsicana
- Staci Moreno – Admissions Specialist/Recruiter – Corsicana
- Jay Williams - Admissions Specialist/Recruiter – Corsicana
- Waylon Metoyer - Admissions Specialist/Recruiter – Corsicana
- Kevela Kirby – Area Housing Coordinator - Corsicana
- Cedric Bonner – Assistant Football Coach/Intramurals - Corsicana
- Darla Littrel – Director of Carl Perkins Career Center - Corsicana
- Carol Hanes – Assistant Dean of Humanities and Kinesiology - Corsicana
- Delpha Johnson – Custodian I - Corsicana

The following resignations occurred during the month of February 2012:

- Sara Hill – Accounting Clerk II - Corsicana
- Brandi Collard – Library Assistant II - Corsicana
- Kristee Porter – Head Volleyball Coach - Corsicana
- Rose Aldama – LVN Health Professions – Corsicana
- Donna Parish – Director of Marketing and Public Information – Corsicana

There were no reassignments, reclassifications, transfers, retirements or terminations.

Ms. Ballew continued stating 15 open positions were currently being advertised including:

- Area Housing Coordinator III – Corsicana Campus
- Coordinator of Student Life/Activities – Corsicana Campus

- Fire Academy Coordinator (Part-time Permanent Position) – Waxahachie Campus
- Head Volleyball Coach – Corsicana Campus
- Professor of Developmental Studies – Mathematics – Corsicana Campus
- Administrative Assistant II – Humanities and Kinesiology – Corsicana Campus
- Assistant Dean of Business and Technology – Corsicana Campus
- Director of Marketing and Public Information – Corsicana Campus
- LVN Professor – Waxahachie Campus
- Librarian – Corsicana Campus
- Career and Technical Associate – Corsicana Campus
- Administrative Assistant I – TJJD Program – Corsicana Campus
- Administrative Assistant IV – Business, Professional and Technical Education – Corsicana Campus
- Administrative Assistant IV – Health Professions – Corsicana Campus
- Maintenance Worker I – Corsicana Campus

Presidents Report

Board Calendar

Mr. Gragg presented the Board's Calendar. Highlights of upcoming events included the Western Artists of America Show and Sale Breakfast at the Cook Education Center on March 30; various sporting events and plays; the Micronesian Festival scheduled April 10 near the Clock Tower; President's Spring Forums April 10-13; and Bonjour Brilliance, Ellis County's fundraising event, April 14 at the Midlothian Conference Center.

Enrollment Update

Mr. Gragg continued with an update on enrollment. He thanked the Board for approving the new programs earlier and stated these programs are needed to generate additional growth in enrollment. He stated enrollment in spring 2012 second eight week classes increased by 29,000 contact hours, 34%, over last year. He stated this is a nice beginning to the new funding year. He concluded by stating he anticipates having a "winning year next year."

Evening of Dreams

Dr. Stringer stated Navarro College Foundation modified the fundraising event, formerly known as Elegance, this year. The event was held in the Cook Education Center's expanded facility and was a very profitable evening. Dr. Stringer reported a profit of \$93,000 was realized which will be dedicated to scholarships for Navarro College students.

Construction Update

Ms. Moreno presented a quick update on construction. She stated the contract to construct the 64-bed residence hall was awarded and the area is being cleared for construction to begin. She stated the contractor anticipates meeting the completion deadline in time for the building to be occupied next fall. She continued stating proposals were due earlier that day for construction of the baseball/softball and soccer field houses and that 12 bids were received. Mr. Huffman asked Dr. Price, Mr. Aldama and Ms. Holt to serve on the committee to review the bids. Dr. Sanchez stated his office would contact them with the date and time to meet.

Legislative Update

Dr. Sanchez stated there was no news to report regarding a legislative update. He stated newspaper reports indicate a decision on the public school's lawsuit against the state for not meeting funding obligations will soon be decided.

April Board of Trustees Meeting

Dr. Sanchez stated the last item on the agenda was the April Board of Trustees meeting. The meeting will be held on April 19, 2012 on the Corsicana campus in the Arrowhead Room.

Adjournment

Mr. Aldama made a motion to adjourn the meeting at 9:06 p.m. Mr. Judson seconded the motion and the vote was unanimous.