

**NAVARRO COLLEGE BOARD OF TRUSTEES
JUNE 13, 2013 MEETING
MINUTES**

The Navarro College Board of Trustees met on Thursday, June 13, 2013 at 5:00 p.m. in the President's Dining Room. All trustees were in attendance including: Mr. Lloyd Huffman, Dr. James Price, Mr. Phil Judson, Mr. Richard Aldama, Mr. A. L. "Buster" Atkeisson, Ms. Faith Holt and Mr. Todd McGraw. Following the Closed Session and

Others in attendance included:

Dr. Richard Sanchez	District President
Dr. Kenneth Martin	President, Ellis County Campuses
Dr. Harold Housley	Vice President, Academic Affairs
Ms. Maryann Hailey	Vice President, Student Services
Mr. Dewayne Gragg	Vice President, Enrollment Mgmt., Student Success & Instl. Studies
Dr. Tommy Stringer	Vice President, Institutional Advancement
Ms. Marcy Ballew	Associate Vice President of Human Resources
Ms. Kristin Walker	Director of Continuing Education and Protective Services
Mr. Jason Westmoreland	Coordinator, Navarro College Police Academy
Ms. Leslie Smith	Executive Administrative Assistant, District President
Ms. Lynne Coker	Executive Administrative Assistant, Vice President Academic Affairs
Mr. Cody Dickerson	M.I.S.C. Coordinator, Support Staff/Paraprofessional Committee Chair
Mr. Stuart Lamb	M.I.S.C. Audio Visual Specialist
Ms. Cathe Rehl	Education Advocate and Parent of Navarro College ADN Student
Ms. Christin Hobbs	Navarro College ADN Student
Ms. Lora Mackel	Navarro College ADN Student
Ms. Connie Standridge	Corsicana City Manager
Mr. John McClung	Corsicana Water and Adventure Park
Mr. Brian Becker	Controller, Guardian Industries, Inc.
Ms. Kurt Christian	General Manager, Guardian Industries, Inc.
Mr. John McClung	Corsicana City Council/Corsicana Water and Adventure Park Investor
Ms. Connie Standridge	Corsicana City Manager

Various other faculty, staff, students and visitors were also present.

Call to Order

At approximately 5:00 p.m., Mr. Huffman called the meeting to order in the President's Dining Room and announced a closed session would be held immediately to discuss legal and personnel matters according to Government Codes 551.071 and 551.074.

Closed Session

At 5:05 p.m., Mr. Aldama made a motion to convene into Closed Session, and Ms. Holt seconded the motion. The decision was unanimous.

No action, decision, or vote regarding the subjects discussed was taken during the Closed Session.

At approximately 6:30 p.m., Mr. Aldama made a motion to reconvene into Open Session and relocate to the Cook Education Center for the regular meeting. Mr. Atkeisson seconded the motion and the decision was unanimous.

Reconvene into Open Session

At approximately 7:03 p.m., Mr. Huffman called the open meeting to order in the Cook Education Center and asked Mr. Atkeisson to begin the meeting with a prayer.

Mr. Huffman announced a second closed session would be held following the President' Report to discuss legal and personnel matters according to Government Codes 551.071 and 551.074.

Board Announcements

There were no announcements.

Open forum

Mr. Huffman acknowledged the requests of Ms. Cathe Rehl, Ms. Christin Hobbs, Ms. Lora Mackel and Ms. Kathleen Greer to address the Board during Open Forum. Because they requested to address the Board regarding the same matter, Mr. Huffman invited them all to approach the podium together and advised them they would be allowed approximately twenty minutes as a whole. Ms. Cathe Rehl stepped forward acting as the group's spokesperson.

Ms. Rehl stated she was acting as the educational advocate for the three ADN students, Ms. Christin Hobbs, Ms. Lora Mackel and Ms. Kathleen Greer, who were challenging the grade they received in their ADN Program course. Ms. Rehl began by stating these students "do not have anything against Navarro College or their instructors." With the aid of a Powerpoint presentation, Ms. Rhele presented justifications for challenging the course grade they received:

- Sound educational principles were not employed. Ms. Rehl stated the course violated sound educational principles, and the course's organization was detrimental to student success.
- Ineffective communication by instructors inhibited students' ability to be successful.
- Testing and assignment procedures did not comply with Navarro College's Policies and Procedures as well as governing and accrediting agencies such as Texas Higher Education Coordinating Board, Board of Nursing and National League of Nursing, Inc.
- Students expected the course to be in accordance with the Student Handbook.

Ms. Rehl also stated remediation assignments were "very unclear and very untimely." Only vague references were made to remediation assignments in the course syllabus. Ms. Rehl presented a timeline of events.

- April 29 at 2:40 p.m. - exactly one week prior to final exams, Mrs. Price (ADN instructor) emailed students telling them remediation was "mandatory."
- April 29 at 4:23 p.m. - Mrs. Price sent another email to students "indicating she just called HESI to learn how to do this assignment" and "explained how to do the assignment."
- April 29 - Ms. Shumate's Blackboard posting provided further explanations concerning remediation and requested students forgive her for not taking action sooner.
- May 1 - Ms. Shumate's Blackboard posting outlined the official remediation plan for standardized exit exams.

Ms. Rehl next mentioned she wanted to “make it clear” the students do not have a problem with remediation. She stated “The problem is that it was dumped in their lap a week before finals.” Ms. Rehl continued by stating the sequential order for effectively utilizing the ATI/HESI tests was not followed. The ATI test is a predictor test showing the students their levels of weakness where remediation is needed prior to taking the HESI test. The HESI test is another predictor test taken “midway” in the course. Ms. Rehl commented that the sequential order of the predictor tests necessary for effectively utilizing them for remediation was not followed. Remediation is mandatory and should have begun following the April 3 ATI predictor test; however, neither the instructor nor the students knew how to take remediation until April 29.

Ms. Rehl stated, according to Mrs. Shumate, no one should have taken the HESI test before completing all remediation. The HESI test was administered April 17th. When all of the students scored very low on the test, the instructor realized she had given the wrong exam. Students indicated they would prefer to discard the whole test and retake the correct one. The instructor disregarded their input and decided to count half of the exam but never clarified how the students performed on the correct half or what they should study for on the makeup test. The makeup test was scheduled on the same day they were given the mental health tests as well as the HESI test. Stacking three important tests on the same day was not conducive to student success.

Ms. Rehl continued stating the final exam did not follow the blueprint Ms. Price gave the students to study. She stated the blueprint outlined in the syllabus is the closest thing to a contract with a student. The blueprint for the final was changed by the instructor and had an adverse effect on student performance.

Ms. Rehl further stated the students have taken their grade challenge “through the ranks” and met with the Department Chair, Dean of Health Professions, Vice President of Academic Affairs and the District President. The District President informed the students he was upholding the grades given because they could have earned the fraction of a point they needed if they had done well on the HESI.

Ms. Rehl then stated each of the students failed the course by less than one point. Unassigned remediation sabotaged the students scores on the HESI which had one point extra credit attached. When the students tried to go to the instructor to talk about their grades, they were told she did not have time.

Finally, Ms. Rehl noted that the students’ rights have been violated. They were not allowed to graduate. Ms. Rehl stated various emails sent by Mrs. Shumate made them feel like failures and suggested some students were cheaters. The students do not trust that they will be treated fairly if they re-enroll in this class. Ms. Rehl stated the students are requesting compensation by having the entire class awarded extra credit points.

Mr. Huffman informed Ms. Rehl she had exceeded the allotted time and asked her to provide a written copy of her presentation for the Board to review on this complex issue. Ms. Rehl agreed and stated she had informed the Vice President of Academic Affairs they will not stop here and will “take this all the way to the Supreme Court” before concluding her presentation.

Consent Calendar

Dr. Sanchez recommended approval of the Consent Calendar which contained one item: the minutes from the May 16, 2013 Board of Trustees meeting.

Ms. Holt made a motion to approve the Consent Calendar and Mr. Judson seconded the motion. The decision was unanimous.

Adopt Resolution Authorizing Tax Abatement Agreement with Corsicana Water and Adventure Park, LP

Dr. Sanchez introduced Ms. Connie Standridge, Corsicana City Manager, and Corsicana City Council member, Mr. John McClune, and invited them to present the request for tax abatement for Corsicana Water and Adventure Park, LP.

Ms. Standridge stated Mr. McClune would present the request for tax abatement. Mr. McClune stated the water and adventure park is one of the most exciting projects to ever come to the City of Corsicana has had for quite some time. The 23-acre park will be located between Highway 287 and Interstate 45 behind Denny's Restaurant. The general developer, Michael Jenkins, has over 40 years of experience in designing, developing and managing almost 1,100 water and adventure parks all over the world including Six Flags over Texas and most recently, a new \$168 million project to be built in Virginia Beach. Funding for the Corsicana project is being raised through private equity, debt financing, \$750,000 Texas Capital Grant Fund and sponsorships from various corporations.

Mr. McClune stated Corsicana Water and Adventure Park, LP is requesting a tax abatement for the proposed total capital investment of \$4,500,000 in taxable real property and personal property improvements. In addition, 51 full-time and 140 seasonal jobs will be created and maintained. The term of proposed tax abatement agreement will be for ten (10) years, and the level of tax abatement will be fifty percent (50%) per year during the ten-year term of the agreement.

Mr. McClune responded to questions stating the groundbreaking ceremony scheduled the following week has been postponed until the end of the month because of Mr. Jenkins' schedule. It will take approximately 11 months to construct the project. Plans are for the park to be open approximately 239 days a year by freezing the "lazy river" for ice skating during the winter months. Mr. McClune continued stating the park doesn't have an official name yet and they are contemplating holding a naming contest. Attendance is anticipated around 117,000 to 140,000 people per year. This will have a tremendous economic impact in sales tax revenues for the City of Corsicana.

The project will be constructed in three phases with the last phase to be paid for from profits from the first two phases. Mr. McClune concluded his presentation by stating this will be one of the top ten parks in size in the state of Texas.

Dr. Price made the motion to adopt the resolution authorizing the tax abatement for Corsicana Water and Adventure Park, LP. Mr. Aldama seconded the motion. The motion carried by a unanimous vote.

Adopt Resolution Authorizing Tax Abatement Agreement with Guardian Industries Corporation

Ms. Standridge introduced Mr. Kurt Christian, General Manager, and Brian Becker, Controller, from Guardian Industries Inc.

Mr. Christian stated Guardian Industries is asking for a tax abatement for a ten (10) year period at a level of 50% for investment in a high volume fabrication line machinery and equipment. He stated the machinery will make polished edges and drill holes and notches in the glass. He stated Guardian Industries is moving from commodity products to value-add products. The new fabrication line will produce high volume shower enclosure doors for customers within their shipping region and all across North America. Customers are

primarily purchasing this product from China.

Mr. Christian stated capital improvements are planned to be \$528,750 in taxable values for the real property improvements and \$5,185,000 in tangible personal property improvements including inventory for a total of \$5,713,750. In addition, Guardian projects hiring and maintaining an additional twenty (20) employees.

Judson commended Guardian Industries. Mr. Huffman agreed and stated Guardian Industries has been a wonderful, long-time community member.

Dr. Price made a motion to adopt the resolution authorizing the tax abatement for Guardian Industries and Mr. McGraw seconded the motion. The motion carried by a unanimous vote.

Approve \$1 Increase in Out-of-District Fee Effective Spring 2014

Mr. Huffman stated *Item 203 – Approve \$1 Increase in Out-of-District Fee Effective Spring 2014* was being postponed until the July 18, 2013 meeting.

Update on Navarro College Police Academy

Dr. Martin was asked to introduce Ms. Kristin Walker and Mr. Jason Westmoreland. Dr. Martin stated he was very proud of the success the Navarro Police Academy has had over the past two years under the direction of Ms. Walker and Mr. Westmoreland. He then introduced Ms. Kristin Walker, Director of Continuing Education and Protective Services. Ms. Walker stated Mr. Jason Westmoreland is responsible for all Police Academy training and has done a “fantastic job” serving as the Police Academy Coordinator for the past 1 ½ years. She then asked Mr. Westmoreland to present an update on the Navarro College Police Academy.

Mr. Westmoreland began his presentation with a brief history of the program which has existed in its current format since the early 1990's. The training academy is located one block from the main Corsicana campus at 2901 W. Seventh Avenue in Corsicana and a satellite location is located at the campus in Waxahachie.

He continued stating the academy is regulated by the Texas Commission on Law Enforcement and is governed by an Advisory Board. The Navarro College Police Academy Advisory Board includes both law enforcement and civilian members and one Board of Trustees member, Ms. Faith Holt. Faculty members teaching for the program consist of current and retired law enforcement personnel from various law enforcement agencies across Texas and other major metropolitan areas outside of the state.

The Police Academy's curriculum currently consists of approximately 680 contact hours. The Commission on Law Enforcement recently increased the state minimum training for peace officers from 618 hours to 643 hours. Mr. Westmoreland stated the college's program was not extended based on the new standards because it already exceeds the minimum requirements. Academy students are eligible for the Basic Peace Officer (BPO) certification exam after completion of 680 hours. Graduates are eligible to articulate 13 hours of academic credit for college credit when they complete 12 credit hours with a 2.0 grade point average.

Mr. Westmoreland stated future goals are to: increase the Academy's enrollment by 5%; recruit qualified instructors with college degrees; have students earn a score of 75 or higher on each major exam and earn a score of 80 or higher on the final comprehensive exam; maintain 90% first attempt pass rate on Basic

Peace Officer certification exam established Spring/Fall of 2012; diversify the continuing education course offerings for the local law enforcement community to include: Advanced Firearms, School Resource Officer, Juvenile Law, Advanced Instructor, Field Training Officer, TASER training, and Standardized Field Sobriety Testing courses.

Mr. Westmoreland stated the academy has many success stories. Three of these include: Lt. Tim Westmoreland, Patrol Commander for Hill County Sheriff's Office; Travis Huckabee, Irving Police Department's DWI Unit and former NC Police Officer; and Captain Nori Rhoades, Corsicana Police Department. Over the past two years, 2012 and 2013, the Police Academy has had a 100% success rate of Academy students passing the Basic Peace Officer exam on their first attempt.

Mr. Westmoreland continued stating recent improvements have been made in the Academy's computer lab and internet services have been upgraded. Other improvements have been made to the Corsicana facility including a new roof and painting of the building. In addition, the Academy received a donation of a patrol car from the Navarro College Department of Public Safety for training purposes.

Future initiatives call for a workout training facility for the Waxahachie campus, moving the Corsicana academy to the main campus, and adding a training vehicle for the Waxahachie campus. Currently the vehicle donated by the Navarro College Police Department is being shuttled back and forth between campuses.

Mr. Westmoreland concluded and Mr. Huffman thanked him for his presentation.

Personnel Report

Ms. Ballew was asked to present an update on personnel. Ms. Ballew reported the following activities took place during the month of May 2013:

Assignments:

- Dennis Perkins – Career and Technical Advisor – Corsicana Campus
- Brandon Gibbs – Annual Retraining Instructor for Continuing Education – Mexia State Support Living Center
- Adam Watson – Network Operations/PC Support Specialist – Corsicana Campus
- David Collins – Custodian I – Corsicana Campus
- Robyn Kittrell – Coordinator of Campus Services – Corsicana Campus

Terminations:

- Phil Sims - Director of Student Life and The First Year Experience – Corsicana Campus
- Patricia Rangel – Faculty Support Clerk – Waxahachie Campus

Resignations:

- Christy Taylor – Counselor – Corsicana Campus
- Lucy Hudson – Marketing and Graphics Specialist – Corsicana Campus
- Andrae Rowe – Assistant Football Coach/Intramurals – Corsicana Campus
- Heather Harvick – Associate Professor – Developmental Math – Corsicana Campus
- Kelly Eldredge – Area Housing Coordinator III – Corsicana Campus

Retirements

- Mary Cordell – Professor – Child Development – Corsicana Campus

- Don Mershawn – Professor – Business Data Processing – Corsicana Campus
- Donna Rose – Coordinator of Campus Services – Corsicana Campus
- George Lawton – Associate Professor – Biology – Waxahachie Campus

Ms. Ballew continued stating there were no reassignments or transfers during the month of May 2013. She stated fifteen open positions were currently being advertised:

- Dean – Navarro College at Mexia – Mexia Campus
- Assistant Dean – Business, Professional and Technical Education – Corsicana Campus
- Academic Fieldwork Coordinator / Assistant/Associate Professor of
- OTA Program – Corsicana Campus
- PTA Academic Coordinator Clinical Education – Corsicana Campus
- Assistant/Associate Professor – Associate Degree Nursing – Corsicana Campus
- Assistant/Associate Professor of Instrumentation and Electrical Technology – Corsicana Campus
- Assistant/Associate Professor of Chemistry – Corsicana Campus
- Assistant/Associate Professor of Child and Family Development – Corsicana Campus
- Assistant/Associate Professor of Computer Information Technology – Corsicana Campus
- Assistant Football Coach/ Intramurals – Corsicana Campus
- Counselor – Corsicana Campus
- Financial Aid Counselor/V.A. Certifying Official – Corsicana Campus
- Purchasing Agent – Corsicana Campus
- Marketing Graphics Specialist – Corsicana Campus
- Area Housing Coordinator III - Corsicana

Ms. Ballew concluded her report.

President's Report on Items of Information

Board Calendar

Mr. Gragg was asked to present the Board Calendar. Highlights of upcoming events included: Kids College to be held on the Mexia, Corsicana, Waxahachie, and Midlothian campuses during June and July; upcoming First Year Experience (FYE) Beau Camp summer orientation sessions; a TRIO State Leadership Conference to be hosted for the first time on the Corsicana Campus; a building dedication for the Waxahachie campus; the upcoming Administrators Retreat; and the first home football game scheduled on August 24, 2013.

Enrollment Report

Mr. Gragg was asked to continue with an enrollment update. He stated Summer I classes were underway. Although headcount enrollment was down by over 100 students, contact hours are up by four tenths percent (.4%) because of hours generated by the Mexia State Support Living Center (MSSLC) Training. Mr. Gragg stated Summer II enrollment appears to be down as well but he anticipates the extra training at MSSLC will have the same positive impact on contact hours. Fall 2013 enrollment is slightly behind last year's enrollment at this time. Mr. Gragg stated he is confident a 3% increase in fall 2013 student enrollment will be achieved with an anticipated increase in dual credit enrollment and other programs that have been put in place. He concluded his report.

Construction Update

Dr. Sanchez stated Ms. Moreno was attending a conference and presented the construction update on her

behalf. Pictures of the work in progress on the Waxahachie campus new classroom building and physical plant facility were shown. Dr. Sanchez concluded by stating the projects are moving along extremely well.

Legislative Update

Dr. Sanchez continued stating he had no news to share regarding a legislative update. He stated a special session has been called by Governor Perry and it's possible the bill allowing guns on college campuses may be reintroduced.

Budget Workshop and Board Meeting – July 18, 2013

Dr. Sanchez stated the Board's annual budget workshop on July 18, 2013 will begin at 12 noon with lunch followed by the planning session in the Lone Star Room. The workshop will conclude at 5 p.m. and dinner will be served in the President's Dining Room. The regular monthly meeting will begin at 6 p.m. in the Cook Education Center.

Dr. Sanchez stated he sent the Board preliminary information by email earlier advising them the 2013-14 budget was presently out of balance. He stated it was his duty to "get the budget back in balance" and planned to accomplish this task by early July. He then concluded his report.

Closed Session

At 8:04 p.m., Mr. Aldama moved to convene into Closed Session to discuss legal and personnel matters according to Government Codes 551.071 and 551.074. Ms. Holt seconded the motion and the decision was unanimous.

No action, decision, or vote regarding the subjects discussed was taken during the Closed Session.

Reconvene into Open Session, Announcement and Adjournment

At approximately 8:28 p.m., Mr. Huffman announced the Board would reconvene into Open Session.

Mr. Huffman announced that ADN faculty will be given the opportunity to respond to each of the points brought up by Ms. Cathy Rehl in regard to the students' grade challenge and a decision will be made by the July Board Meeting.

Mr. Aldama moved to adjourn the meeting at 8:30 p.m. and Mr. Atkeisson seconded the motion. The decision to adjourn was unanimous.