

**NAVARRO COLLEGE BOARD OF TRUSTEES**  
**MARCH 31, 2015 MEETING**  
**MINUTES**

The governing body of Navarro College gathered on Tuesday, March 31, 2015 for their regular monthly meeting. Trustees in attendance included: Lloyd Huffman, Phil Judson, Todd McGraw, Richard Aldama, A. L. Atkeisson and Faith Holt.

**Call to Order and Closed Session**

Mr. Huffman called the meeting to order in the President's Dining Room located in the Walker Dining hall at approximately 6 p.m. At 6:02 p.m., a motion to convene into Closed Session to discuss legal matters according to Government Code 551.0761 was made by Mr. Atkeisson and seconded by Mr. McGraw .

At 6:54 p.m., Mr. Judson made a motion to move to the Cook Education Center and reconvene into open session. Ms. Holt seconded the motion. The decision was unanimous.

**Reconvene into Open Session**

The governing body moved to Cook Education Center and called the meeting back to order at approximately 7 p.m. Mr. Aldama was asked to begin the meeting with a prayer.

Others in attendance during the Open Session included:

Dr. Barbara Kavalier	District President
Dr. Kenneth Martin	President, Ellis County Campuses
Dr. Harold Housley	Executive Vice President of Academic Affairs
Ms. Gettie Moreno	Vice President of Finance and Administration
Mr. Dewayne Gragg	Vice President of Access and Accountability
Dr. Bruce Tabor	Vice President of Operations, Instl. Advancement and Technology
Ms. Maryann Hailey	Vice President of Student Services
Ms. Marcy Ballew	Associate Vice President of Human Resources
Dr. Alex Kajstura	Vice President of Ellis County Campuses
Ms. Meredith Chase	Executive Director of Marketing and Public Information
Ms. Leslie Smith	Executive Assistant to the District President
Dr. Shellie O'Neal	Professor
Navarro College Theatre Students	

Other faculty, staff and students were also in attendance.

**Take Action on Matters discussed in Closed Session**

Dr. Kavalier stated administration is requesting authority to continue with the legal process and paying legal services for the litigation regarding Navarro College, Navarro County and City of Corsicana vs. Home Depot.

Mr. McGraw moved to continue with the legal process and paying legal services. Mr. Aldama seconded the motion. The vote in favor of the motion was unanimous.

### **Board Announcements**

Mr. Huffman was pleased to announce this year's commencement ceremonies will not conflict with the Corsicana Air Show as in the past.

### **Open Forum Time**

There were no requests to address the Board.

### **Consent Calendar**

Dr. Kavalier requested approval of the Consent Calendar containing three items:

- Minutes - Board of Trustees February 19, 2015 Special Meeting
- Minutes - Board of Trustees February 26, 2015 Meeting
- Addition to Board Policy Manual: Policy GF – Emergency Management

Mr. Judson moved to adopt the Consent Calendar and Ms. Holt seconded the motion. The decision was unanimous.

### **Take Action on Appointment of Trustee to Fill Vacancy**

Mr. Huffman opened the floor to nominations for Trustee to fill the vacancy for Single Member District 3 due to the resignation of Dr. James G. Price. Mr. McGraw nominated Loran Seely to fill the vacancy. No other nominations were made. Mr. Judson moved to cease nominations and appoint Mr. Seely. The motion was seconded by Mr. Atkeisson.

The vote in favor of appointing Loran Seely to fill the Board vacancy for Single Member District 3 was unanimous.

### **Take Action on Orders Declaring Elections Canceled and Unopposed Candidates Elected**

Ms. Gettie Moreno certified that Richard Aldama and A.L. "Buster" Atkeisson had filed for re-election and were unopposed in the elections scheduled for May 9, 2015 for the Navarro College District. Furthermore, no write-in candidates filed and no college district proposition was scheduled to appear on the May 9, 2015 Trustee election ballot.

Mr. Judson moved to adopt the order declaring the May 9, 2015 election canceled and the unopposed candidates elected. Mr. McGraw seconded the motion, and the vote in favor was unanimous.

Richard Aldama and A.L. "Buster" Atkeisson will be issued a certification of election and take the oath of office as prescribed by law during the May 28, 2015 Board of Trustees meeting.

### **Take Action on Tax Increment Financing (TIF) Participation Agreement between the City of Corsicana and Navarro College**

Dr. Kavalier stated administration recommends approval of the Tax Increment Financing (TIF) Participation Agreement between the City of Corsicana and Navarro College. She introduced Bill King, Corsicana/Navarro County Economic Development Director and Connie Standridge, Corsicana City Manager, and invited them to present details of the agreement.

Mr. King stated on March 9, 2015, the Corsicana City Council created Tax Increment Financing Reinvestment Zone No. 2 (TIF Zone 2) on 282 acres of land located in the northwest quadrant of Seventh Avenue (State Highway 31 West) and 45<sup>th</sup> Street in Corsicana. The property contained within the boundaries of the TIF Zone 2 is owned by Wally Properties, which intends to invest about \$110 million to develop the property for residential and commercial/retail use. Planned development includes 240 apartment units, 132 duplex units, and 497 single-family homes priced in the \$125,000 to \$225,000 range.

Wally Properties will pay for the public infrastructure (public roads, water, sewer) up front and then be reimbursed through revenue generated into the TIF Fund. No bonded indebtedness will be incurred by any of the three prospective participating tax entities (City of Corsicana, Navarro College and Navarro County).

Mr. King stated a feasibility study estimates that the resulting new private development will generate an additional \$28 million in real property tax revenue during the 20-year lifetime of the TIF Zone. Fifty percent (\$14 million) of that revenue will go into the TIF Fund to reimburse public infrastructure costs, while the other 50 percent (\$14 million) will be divided among the three participating tax entities.

Ms. Standridge stated the City will enter into separate Development Participation Agreements with Navarro College and with Navarro County, prior to the City entering into a formal Development Agreement with Wally Properties.

Discussion followed. Mr. Judson moved to approve the resolution to participate in the Tax Increment Financing Reinvestment Zone Number 2 and authorize the District President to sign the agreement to participate. Ms. Holt and Mr. Aldama seconded the motion. The vote was unanimous.

### **Take Action on Tuition and Fee Increases effective Fall 2015**

Dr. Kavalier invited Vice Presidents Hailey and Moreno to share feedback received from students on the proposed tuition and fee schedule being presented for approval.

Ms. Hailey stated administration met with various student leaders from all campus locations representing Student Government Association (SGA), Honors Program students, and international students to seek their feedback on the proposed tuition and fee increases the Board of Trustees is being asked to approve. Ms. Hailey stated the students understood the need for the increases and were supportive and appreciative of the college's efforts to maintain

stability. One student in particular, a victim of Lon Morris College's bankruptcy, applauded Navarro College and administration for maintaining financial stability. Ms. Hailey stated another student that agreed also questioned why Dual Credit students don't also "share the burden."

Ms. Moreno echoed Ms. Hailey's comments, stating the meeting with students was very positive. Ms. Moreno continued by reviewing the three scenarios for increases presented at the last Board meeting and the factors associated with required changes. Ms. Moreno stated administration recommends the Board approve Scenario 3 increasing In-District Tuition by \$3 per SCH, Out-of-District Tuition by \$3 per SCH, Out-of-State Tuition by \$5 per SCH, the Out-of-District Fee by \$1 per SCH, and the Building Use Fee by \$2 per SCH.

Ms. Moreno continued stating with the recommended tuition and fee increases, Navarro College's rates will still remain slightly below the state average, according to TACC's Spring 2015 Texas Community Colleges Tuition and Fee chart. The state average is expected to rise with the fall 2015 rates, which will make Navarro College's rates even lower.

Mr. Judson moved to approve the tuition and fee rates recommended by administration. Ms. Holt seconded the motion and the decision was unanimous.

#### **Take Action on February 2015 Financial Statement**

Ms. Moreno continued by presenting the February 2015 financial statement,. She stated the February financial statement being presented for approval does not include mid-year adjustments. Mid-year adjustments will be presented at the next Board meeting with the March 2015 financial statement.

A brief review of the February financial statement showed amendments increased the total budget by \$59,312 for a total revised budget of \$113,515,745 as of February 28, 2015.

Mr. Aldama made a motion to approve the February 2015 financial statement, and Mr. Judson seconded the motion. The decision was unanimous.

#### **Take Action on Quarterly Investment Report for Quarter Ended February 28, 2015**

Dr. Kavalier asked Ms. Moreno to continue with presenting the Quarterly Investment Report as of February 28, 2015.

Ms. Moreno reported no investments matured during the second quarter ending February 28, 2015; however, the investment portfolio increased by \$123,500 because of principal scholarship funds that were invested in a Certificate of Deposit (CD). The investment portfolio totaled \$1,368,500 as of February 28, 2015.

A review of the Maturity Schedule indicates no investments will mature during the remainder of 2015. Cash deposits totaling \$21,040,366.57 are secured by Prosperity Bank's pledged collaterals in the amount of \$39,848,144.85 and FDIC insurance in the amount of \$1,750,000.

Mr. Atkeisson moved to approve the Quarterly Investment Report for the quarter ended February 28, 2015, and Mr. Judson seconded the motion. The motion carried by a unanimous vote.

#### **Presentation from Theatre Program and Recognition of Students**

Dr. Kavalier asked Dr. Housley to introduce Dr. Shellie O'Neal and invite her to present information on the Theatre Program and introduce theatre students present.

Dr. O'Neal shared details about the Theatre Department's activities this year and specifically, their participation in the 2015 State Play Festival hosted by TCCSTA (Texas Community College Speech and Theatre Association) at Lone Star College-Kingwood. A total of 18 awards were received for their production of "Teaching a New Dog Old Tricks." Navarro College was one of only three schools that received a Superior rating for overall production.

Students who participated were: Gus Allen, Kevin Davis, Matthew Jake Defoore, Xavier Fuqua, Molly Gaines, Jamonte Gentry, Haley Golden, Johnathan Harrison, Hailey Herrin, Galina Kulikova, Noah McBryde, Shawn Roby, Leslie Rogers, Lisette Takahasi, Christian Templet, Mahlon Ware, Reece Whitt, and Brittinee Williams.

Awards given by the panel of TCCSTA Theatre Directors were:

- 1) Matthew Jake Defoore - Excellence in Props Design
- 2) Leslie Rogers - Excellence in Multimedia Design
- 3) Leslie Rogers - Excellence in Sound Design
- 4) Molly Gaines - Superior rating for Dramaturgy
- 5) Brittinee Williams - Superior rating for Makeup Design
- 6) Molly Gaines - Superior rating for Props Design
- 7) Reece Whitt - Superior rating for Scenic Design
- 8) Noah McBryde - Superior rating for Scenic Design
- 9) Hailey Herrin - Superior rating for Stage Management
- 10) Hailey Herrin - Superior rating for Costume Design
- 11) Lisette Takahasi - Superior rating for Makeup Design

Awards given by Festival Judges were:

- 12) Noah McBryde - Excellence in Acting
- 13) Reece Whitt - Superior Rating for Scenic Design
- 14) Noah McBryde - Superior Rating for Scenic Design
- 15) Jamonte Gentry - Superior Rating for Acting
- 16) Johnathan Harrison - Superior Rating for Acting
- 17) Kevin Davis - Superior Rating for Acting
- 18) Dr. Shellie O'Neal and Company of Teaching a New Dog Old Tricks – Superior Rating for Overall Production

Dr. O’Neal introduced the theatre students who were present and asked them to perform a brief “snippet” of the play. The premise of the three-minute scene was based on Professor Pooch helping puppy students communicate with the owners.

Following the performance, Dr. O’Neal concluded her presentation by inviting the Board and audience to attend the musical, *Hairspray*, to be held in Dawson Auditorium in April.

Dr. O’Neal and the students were congratulated and recognized with a standing ovation.

#### **Update on Personnel Actions**

Dr. Kavalier asked Marcy Ballew to present an update on personnel.

Ms. Ballew began by asking Athletic Director Roark Montgomery to introduce the newly appointed head football coach. Mr. Montgomery introduced Cody Crill and stated Coach Crill has played an integral part in the success of Navarro College’s football program over the years as Offensive Coordinator and has played a role in recruiting a majority of talented students.

Coach Crill thanked Mr. Montgomery, administration and the Board for the opportunity he has been given and stated he looks forward to continued success in the football program.

Ms. Ballew thanked Mr. Montgomery and continued her report. She introduced another “new face” in the audience and asked the new Executive Director of Marketing and Public Information, Meredith Chase, to stand.

Ms. Ballew continued with a report on other personnel activity that occurred during the month of February 2015 including the appointment of Greg Hall as Campus Safety Advisor and three resignations. There were no retirements, reassignments, or transfers to report.

Ms. Ballew reviewed seven current openings in the district currently being advertised and concluded her report.

Dr. Kavalier thanked Ms. Ballew.

#### **President’s Report**

##### President’s Report on Items of Information

Dr. Kavalier shared updates of activities that have taken place since the last Board meeting including:

- The recognition of four Navarro College students named to the All Texas Academic Team during a reception in Austin.
- District Professional Development Day was held on February 27; full-time employees, Matt Miller, Amy Nicholson, Janet Daugherty, and Nancy Chaney, were recognized for excellence.

- Attended the League for Innovation Conference held in Boston, MA along with Professor Jodi Price, Navarro College recipient of the Dr. John and Suzan Roueche Faculty Excellence Award, and others
- Attended performance of the Navarro College Wind Ensemble
- Met with Texas State Technical College (TSTC) Chancellor Mike Reeser regarding Red Oak center's transition to a campus; Senator John Wray and Senator Brian Birdwell have amended their legislative bill as requested by Navarro College
- Attended Corsicana Chamber of Commerce's annual banquet
- Held an all-Administrators meeting
- Conducted an "informal dialogue" with Corsicana faculty
- Navarro College Foundation Board of Directors meeting hosted by Dr. Martin in Ellis County.

#### Access and Success Report

Dr. Kavalier asked Dewayne Gragg to present an update on Access and Success. Mr. Gragg stated in the past, the Board has indicated they would like a "cheat sheet" with information about Navarro College. A quick facts card was distributed to each Trustee for their use. Mr. Gragg stated the cards will be updated from time to time.

#### Board Calendar

Dr. Kavalier invited new Executive Director of Marketing and Public Information to present the Board Calendar. Meredith Chase reviewed highlights of upcoming events on the Board Calendar. Other items not listed on the calendar included a Jazz Ensemble Concert on April 28 to be held in the Cook Education Center and a Wind Ensemble Concert on April 30 in Dawson Auditorium. In addition, it was announced that the Navarro College Cheerleaders Show-Off Event will be held in the Special Events Center on Thursday, April 2, prior to competing in the national competition. The public is invited to attend.

#### Announcement and Adjournment

Mr. Huffman thanked everyone and announced that a special meeting will be scheduled within the next week to swear in new trustee, Loran Seely. The next regular meeting of the Board of Trustees will be held at the Mexia Campus on Thursday, April 23, 2015, at 7 p.m. Trustees will be transported to Mexia by Navarro College bus, leaving the Corsicana Campus at approximately 5 p.m.

Mr. Atkeisson moved to adjourn the meeting at 8:08 p.m. and Mr. McGraw seconded the motion. The decision was unanimous.

Respectfully submitted,



Richard L. Aldama, Secretary-Treasurer  
NAVARRO COLLEGE BOARD OF TRUSTEES