

**NAVARRO COLLEGE BOARD OF TRUSTEES
PLANNING AND BUDGET WORKSHOP AND MEETING
JULY 23, 2015
MINUTES**

Navarro College Board of Trustees met on Thursday, July 23, 2015 in the Cook Education Center to conduct their annual Budget and Planning Workshop and regular monthly meeting. Trustees in attendance included: Mr. Lloyd Huffman, Chair; Mr. Richard Aldama, Secretary-Treasurer; Mr. A. L. Atkeisson, Ms. Faith Holt, Mr. Todd McGraw, and Mr. Loran Seely. Mr. Phil Judson, Vice-Chair, was absent.

Others in attendance included:

Dr. Barbara Kavalier	District President
Dr. Kenneth Martin	President, Ellis County Campuses
Dr. Harold Housley	Executive Vice President, Academic Affairs
Mr. Dewayne Gragg	Vice President, Access and Accountability
Dr. Bruce Tabor	Vice President, Operations, Advancement and Technology
Ms. Maryann Hailey	Vice President of Student Services
Dr. Alex Kajstura	Vice President of Ellis County Campuses
Mr. Jim Jones	Interim Vice President, Finance and Administration
Ms. Marcy Ballew	Associate Vice President of Human Resources
Ms. Meredith Chase	Executive Director, Marketing and Public Information
Ms. Leslie Smith	Executive Assistant to the District President

Other faculty, staff and students were also in attendance.

Planning and Budget Workshop

The Planning and Budget Workshop began at approximately 12 noon. During the workshop, the following items were reviewed and discussed: 2014-15 Annual Report, district priorities and goals, the strategic planning process, SACSCOC accreditation/QEP, enrollment and retention/success data, new programs, student services, master facilities plan, professional development, and public relations. The workshop concluded with a review of the 2014-15 projected ending-year balance and proposed 2015-16 budget.

At approximately 4:30 p.m., the Board relocated to the President's Dining Room for dinner and to conduct a Closed Session to discuss personnel matters according to Government Code 551.074. Following the Closed Session, the governing body moved back to the Cook Education Center to conduct their regular monthly meeting.

Call to Order

Mr. Huffman called the meeting to order at approximately 6:48 p.m. Mr. Atkeisson was asked to begin the meeting with a prayer.

Board Announcements

No announcements were made.

Open Forum Time

There were no requests to address the Board.

Consent Calendar –

- **Minutes – June 18, 2015 Meeting**

Mr. Aldama made a motion to approve the Consent Calendar containing the minutes from the June 18, 2015 meeting, and Mr. Atkeisson seconded the move. The motion was carried by a unanimous vote.

Take Action on June 2015 Financial Statement

Dr. Kavalier asked Mr. Jones to present the June 2015 financial statement.

Mr. Jones reported the 2014-15 budget had increased by \$33,502 as of June 30, 2015 for a revised total of \$112,069,913. He reviewed the source of revenues and disbursement of funds stating the remaining balance of revenues to be earned include July and August state appropriations and additional grant funds. He concluded his review of the financial statement by stating Auxiliary Fund expenditures will be kept in line with revenues earned.

Mr. Seely moved to approve the June 2015 Financial Statement, and Ms. Holt seconded the motion. The motion was carried by a unanimous vote.

Update on Personnel Activity

Dr. Kavalier asked Ms. Ballew to present an update on personnel. Ms. Ballew reported on activity that took place during the month of June 2015 including: one new hire; two reassignments and four resignations. Following a review of 16 open positions throughout the district currently being advertised, Ms. Ballew concluded her report.

President's Report on Items of Information

Dr. Kavalier gave an update on activities and events she participated in since the last board meeting including: attended the CRD Conference in Dallas; renewed partnership with Navarro IMPACT; welcomed Texas Summer Gospel Camp students; attended the TACC Annual Summer Conference; had four faculty members attend the Student Success Summit (Brenda Reed, Shari Beck, Ernie Patterson and Suzann Spaniel); visited Tarleton State University with Dr. Martin at the invitation of TSU President Dottavio; and participated in planning meeting for Dancing for the Stars fundraiser to be held February 13.

Legislative Update – Dr. Kavalier shared updates she received from TACC on all bills associated with community colleges. Critical legislation impacting community colleges/Navarro College include: SB 11 which allows schools to create reasonable rules for concealed handguns on

campuses; HB 1583 regarding block scheduling; HB 505 which removes limitations on the age limit and number of dual credit courses allowed; HB 1051 related to a TSTC campus in Ellis County – a MOU has been established between TSTC and Navarro College; Rider #23 has been added to HB1 regarding reporting requirements for community colleges – a report must be submitted no later than December 1.

Dr. Kavalier concluded her report by stating Representative John Wray sent a letter congratulating Navarro College for being recognized as one of the Top 10 Community Colleges in the State of Texas. Congressman Joe Barton also sent out a tweet recognizing Navarro College for being a Top 10 college.

Board Calendar

Ms. Chase presented the Board Calendar and reviewed highlights of upcoming events including the Vocational Nursing Commencement and Pinning ceremony on August 7 and the upcoming ACCT Leadership Congress in San Diego, October 14-17.

Next Meeting Announcement and Adjournment

Mr. Huffman thanked everyone and announced the next meeting of the Board of Trustees will take place on August 27, 2015 at 7 p.m. in the Cook Education Center.

Mr. McGraw made a motion to adjourn the meeting at 7:06 p.m. Mr. Aldama seconded the motion, and the decision was unanimous.

Respectfully submitted,

A handwritten signature in cursive script, reading "Richard L. Aldama". The signature is fluid and includes a long, sweeping horizontal line at the end.

Richard L. Aldama, Secretary-Treasurer
NAVARRO COLLEGE BOARD OF TRUSTEES