

**NAVARRO COLLEGE BOARD OF TRUSTEES
MARCH 3, 2016 SPECIAL MEETING
MINUTES**

The governing body of Navarro College gathered in the President's Dining Room on Thursday, March 3, 2016 at 6 p.m. to conduct a special meeting. All Trustees were in attendance including: Lloyd Huffman, Chairman; Phil Judson, Vice Chairman; Richard Aldama, Secretary-Treasurer; Todd McGraw, Member; A. L. Atkeisson, Member; Faith Holt, Member; and Loran Seely, Member. Mr. Tom Carr, Attorney-at-Law, was also present.

Call to Order

Mr. Huffman called the meeting to order in the President's Dining Room at approximately 6:00 p.m. Mr. Judson was asked to begin the meeting with a prayer.

Convene into Closed Session

At 6:02 p.m., Mr. Judson made a motion to convene into Closed Session to discuss legal and personnel matters according to Government Codes 551.071 and 551.074. Mr. McGraw seconded the motion and the decision was unanimous.

Reconvene into Open Session

At 7:14 p.m., Mr. McGraw made a motion to reconvene into Open Session in the Lone Star Room. Mr. Atkeisson seconded the move. The motion passed by a unanimous vote.

Take Action on Matters Discussed in Closed Session, If Necessary

At 7:16 p.m., Mr. Huffman called the meeting back to order in Open Session in the Lone Star Room. He announced the Board continues to work on the transition process for a new district president that was begun last week.

Mr. Huffman presented a resolution authorizing him, as Board Chairman, to extend an offer to employ Dr. Richard Sanchez, former Navarro College District President, as Interim Chancellor and to assume the role on March 15, 2016.

Ms. Holt made a motion that the resolution be adopted, and Mr. Judson seconded the motion. The motion passed by a unanimous vote.

Mr. Huffman announced the Board felt it was appropriate to give the title, Interim Chancellor, to Dr. Sanchez in order to facilitate the transition from Dr. Kavalier to a new district president. He stressed this is only a temporary position. Mr. Huffman stated the Board will use the same "all-inclusive" search process used in the past to hire a new district president.

Mr. Huffman continued by stating the Interim Chancellor's duties will be:

"Institutional faculty and educational leadership; long range planning and budget formulation; supervision of college buildings, grounds and equipment controlled by the

college; administration of the affairs of the college consistent with Board policy; student recruitment and services; faculty recruitment; appointing, supervising, promoting, reassigning and dismissing staff members; and preparing regulations, rules and procedures useful for the welfare of the college, community, civil activities and alumni relations.”

Mr. Huffman concluded by stating a Closed Session meeting will be scheduled the following week to meet with Dr. Sanchez and discuss personnel matters. The next regular meeting of the Board of Trustees will be held on March 31, 2016 in the Cook Education Center.

Adjournment

Mr. McGraw moved to adjourn the meeting at 7:20 p.m. and Mr. Aldama seconded the motion. The decision to adjourn was unanimous.

Respectfully submitted,

A handwritten signature in cursive script, reading "Richard L. Aldama". The signature is written in dark ink and is positioned above the printed name and title.

Richard L. Aldama, Secretary-Treasurer
NAVARRO COLLEGE BOARD OF TRUSTEES