

NAVARRO COLLEGE BOARD OF TRUSTEES
FEBRUARY 28, 2019 MEETING
MINUTES

The Navarro College Board of Trustees gathered in the Bulldog Board Room located in Walker Dining Hall on the Corsicana Campus to conduct their regular monthly meeting on Thursday, February 28, 2019 following a dinner in the President's Dining Room with Navarro College employees celebrating 20 and 25 years of service. Trustees in attendance included: Mr. Phil Judson, Chairman; Mr. Billy Todd McGraw, Vice Chairman; Mr. Richard Aldama, Secretary-Treasurer; Mr. A. L. "Buster" Atkeisson; Ms. Faith Holt; Mr. Loran Seely and Mr. Kim Wyatt.

Others in attendance included:

Dr. Kevin G. Fegan	District President
Ms. Teresa Thomas	Vice President, Finance and Administration
Ms. Sina Ruiz	Vice President, Enrollment Mgmt. and Instl. Effectiveness
Ms. Marcy Ballew	Vice President, Human Resources
Ms. Maryann Hailey	Vice President, Student Services
Mr. Barry Sullivan	Director, Information Technology
Ms. Christina Mims	Dean, Mexia Campus
Ms. Susan Womack	Research Analyst, Strategic Planning Lead for Corsicana Campus
Ms. Leslie Smith	Executive Assistant to the District President
Mr. Joshua Buckrucker	Director, College Bands
Mr. Tim Nutting	Associate Director, College Bands
Ms. Nadyia Thorpe	Director, Chorale Activities

Students, faculty, staff and members of the community were also present.

Call to Order

Chairman Judson called the meeting to order at 7:02 p.m. and welcomed everyone present. Mr. McGraw was asked to begin the meeting with a prayer.

Announcements

Mr. Judson welcomed Trustee Seely back. Trustee Seely responded by stating he was glad to be back and thanked everyone for his or her thoughts and prayers while he was in the hospital.

Open Forum

There were no requests to address the Board.

Consent Calendar

- Minutes – January 31, 2019 Meeting

Trustee Holt moved to approve the Consent Calendar containing the minutes from the January 31, 2019 meeting. Trustee Wyatt seconded the motion. The decision to approve was unanimous.

Board Recognitions

Bulldog Mascot

Stacie Sipes introduced Navarro College's newest bulldog mascot, Beau VII, currently 9 weeks old.

Recognition of Band and Choir Students

Josh Buckrucker, Director of College Bands, Tim Nutting, Associate Director of College Bands, and Nadyia Thorpe, Director of Choral Activities, were invited to introduce students who have earned special recognition and share information about their experiences.

The following band students were recognized for performing with the Texas Music Educators Association (TMEA) State Honor Band in San Antonio: Tyler McCown, Dyamond Mays, Michael Reed, William Cazares, Lucas Acuna,

and Megan Lambert. In addition, Tyler McCown, Megan Lambert, William Cazares and Maura Batts, were recognized for performing with the CBDNA (College Band Directors National Association) National Honor Band.

Ms. Thorpe introduced Kaithlyn Lewis and Grace Tan, who were selected for the chorus by the Texas Music Educators Association (TMEA) State Choir in San Antonio: Nathaniel Orta was also selected but was not able to attend the Board meeting.

The students were recognized by the Board of Trustees with a round of applause. Chairman Judson stated the Board was very proud of each of their accomplishments as Navarro College students.

Service Pins

The following long-term employees were recognized by the Board of Trustees and presented service pins:

- 20 Years – Tim Kevil, Dean of Libraries
- 20 Years – Belinda Adams, Professor of English
- 20 Years – Stacy Johnson, Academic Advisor
- 25 Years – Precious Cephus, Financial Aid Counselor
- 25 Years – Evelyn Glass, Professor of Medical Lab Technology
- 25 Years – Maryann Hailey, Vice President of Student Services

In addition, Chairman Phil Judson was presented with a 10-year pin for his service on the Board of Trustees since 2008.

Consider Action on Tax Increment Financing (TIF) Participation Agreement between the City of Corsicana and Navarro College

Mr. Judson welcomed John Boswell, Corsicana/Navarro County Economic Development Director. Mr. Boswell shared the request for action on a Tax Increment Financing (TIF) Participation Agreement between the City of Corsicana and Navarro College. Mr. Boswell stated the City Council has approved an ordinance creating Tax Increment Financing (TIF) Reinvestment one No. 2. on 140 acres of land located in the northwest quadrant of 7th Avenue (State Highway 31 West) and 45th Street in Corsicana.

In 2015, TIF Zone #2 was presented on the same piece of property but did not go forward. The property being addressed currently generates \$1.7 million in property tax value. As tax value is added as new developments are built (commercial, single family, multi-family and duplex structures), the new tax increments will be shared 50/50 between the taxing entities. One-half of the new property tax value collected will go to the TIF Fund "bucket" and the other half will be disbursed among the taxing entities (City, County and College) based on their tax rates. The TIF fund will be used to reimburse the developer for infrastructure costs over a 20-year period. If the developer does not develop within the timeline outlined in the plan, the taxing entities do not continue to owe money. The developer, PJMT Holdings LLC (formerly Wally Properties), assumes all the risk. When the project is built out completely as planned, the value of the new tax increment is estimated to be about \$109 million, generating approximately \$0.9 million for Navarro College.

Following a brief question and answer period, Chairman Judson asked for a motion. Trustee Seely moved to approve the resolution authorizing the District President to sign the agreement with the City of Corsicana to participate in the TIF Reinvestment Zone No. 2. Trustee McGraw and Trustee Aldama, simultaneously seconded the motion. The decision was unanimous.

Chairman Judson stated the Board supports development in the city and thanked Mr. Boswell for his work.

Consider Action on January 2019 Financial Statement

Ms. Thomas presented the January 2019 Financial Statement. Budget amendments in the Educational and General Fund increased the 2018-2019 budget \$69,753 for a total of \$90,279,774 at January 31, 2019. Ms. Thomas stated the Owens-Corning Grant revenue was increased \$25,736 to pay for third-party training; state and federal Adult Education grant funds increased \$10,614 and \$24,146; and Other Local Income increased \$9,257

from receipt of Navarro College Foundation Grants.

A review of the cash flow statement showed the amount of revenue generated as of January 31, 2019 was \$27,335,288 compared to \$27,742,600 in 2018. Expenditures of \$18,448,172 were slightly higher compared to \$17,611,288. Net income totaled \$8,887,116 as of January 31, 2019 compared to \$10,131,312 in 2018. Ms. Thomas attributed the differences to "timing" of appropriations being paid in different months.

Ms. Thomas responded to questions from the Chairman. She explained the Owens-Corning Grant third-party grant training is provided through a contract with Sensibility. She also stated there has not been a major delay on drawing federal funds as a result of the recent government shut-down; however, students have had a few problems with getting their tax returns in a timely manner to submit with their FASFAs.

Trustee Wyatt made a motion to approve the January 2019 Financial Statement and Mr. Atkeisson seconded the motion. The motion passed by a unanimous vote.

Review Preliminary February 2019 Financial Statement

Ms. Thomas continued with a preliminary review of the February 2019 financial statement. Budget amendments to date include increases in:

- Federal Grants in the amount of \$57,759 (Adult Education Grant Prior Year Match Award)
- Other Local Income in the amount of \$5,778.20 (Navarro College Foundation Grant Awards, Law Enforcement Officers Standards & Education Training Funds, and Cosmetology Shop Sales)
- Auxiliary Funds in the amount of \$781 (Navarro College Foundation Grant awards)

The information presented was preliminary and no action was required.

Update on Enrollment

Dr. Fegan called on Ms. Ruiz to present an update on enrollment. Ms. Ruiz shared Spring 2019 certified enrollment trends:

- Significant contact hour increases were seen in Computer Science (+14.06%) and Physical Education and Fitness (+11.02%)
- There was a significant decline in Child Development contact hours (-56.75%). Ms. Ruiz stated this decline was due to the partnership with the Mexia State Supported Living Center. A decline in developmental education is a result of new state rules. Students are now taking developmental courses in the fall and finishing early.
- Overall, enrollment was down 604 students, primarily part-time students on the Corsicana campus. Dual credit student enrollment increased by 96 students. Ms. Ruiz noted the move of the A.D.N. Program has impacted the overall decrease. Dr. Fegan also noted students who would normally enroll in pre-requisite courses on the Corsicana campus for the nursing programs have declined. He stated it's important to define where the decreases are for future budgeting purposes.
- Contact hours were down 133,012 or -7.68% compared to 2018. This is an estimated loss of \$399,036 in state-funded contact hours.

Ms. Ruiz continued stating enrollment in Spring 2019 Second 8-Week Classes is up 44.1% or 256 students and up 55.5% or 20,864 in contact hours compared to last year. Dr. Fegan stated it's important to remember funding for the next biennium will be based on these enrollments.

Mr. Seely expressed appreciation for the research and candid report on enrollment trends.

Update on Personnel Actions

Ms. Ballew presented an update on personnel activity. The following appointments were made during the period from January 23, 2019 to February 27, 2019:

- Dr. Richard Phillips – Dean of Sciences, Kinesiology & Developmental Studies, Corsicana Campus
- Dennis Mosley – Coordinator of Student Success, Corsicana Campus

- Andy Cavins – Head Volleyball Coach, Corsicana Campus
- Jonathan Hollins – Admissions Specialist/Recruiter, Corsicana Campus

The following resignations were received during the period from January 23, 2019 to February 27, 2019:

- Brittany McDaniel – Graphic Designer, Corsicana Campus
- Natalie Dowd – Associate Professor of Licensed Vocational Nursing
- Russell Brown – Professor of Management
- Hunter McWilliams – Assistant Football Coach
- Brady Jones – District Testing Coordinator

The following retirements were announced:

- Russell Brown – Professor of Management (retiring May 11, 2019)
- Teresa Scott – A.M. Cook – Classic Line (retiring April 12, 2019)

There were no non-renewals or transfers to report.

District President's Report

Upcoming Events Update

Board Calendar of Events - Dr. Fegan reviewed highlights of upcoming events including band and choir concerts and the John Deere Program's Open House. Trustees were asked to notify Leslie Smith of their availability March 19-21 for an Board Workshop.

Navarro District and/or Campus News

Dancing for Our Stars and Legacy – A New Voice - Dr. Fegan called on Dr. Housley to give a brief update on the fundraisers, Dancing for our Stars and Legacy: A New Voice. Dr. Housley was pleased to report Dancing for Our Stars fundraiser was a great success and will net approximately \$120,000. Plans for next year's event are already in motion. He stated singers within the community have been recruited to compete in a singing competition during the fundraiser, Legacy – A New Voice. To date, \$18,182 has been raised and of that amount, \$2,400 is from votes cast. Twenty-one sponsor tables have been booked and 196 have confirmed they will be attending. Legacy Fundraising Committee consists of Christina Mims, Stacie Sipes, Michelle Smith Teresa Sutton, Marissa Santos, Debbie Wilson, Jill Flatt, Jennifer Lynch and Dr. Housley. The program will include a presentation of an emeritus plaque to Dick Flatt and Ms. Texas, Madison Fuller, will provide entertainment.

Dr. Fegan thanked Dr. Housley and added that the event is expected to be sold out by Saturday.

Legislative Update

Dr. Fegan continued with an update on legislative action. Two bills have been filed that relate to Navarro College's potential to offer a baccalaureate degree. HB 1749 removing the taxable valuation requirement for any community college to offer baccalaureate degrees was filed by Representative Wray on February 13, 2019 and SB 972, a companion bill to HB 1749, was filed by Senator Birdwell on February 23, 2019.

Other bills were also filed that could impact Navarro College. HB 1202 filed by Rep Middleton will authorize public junior colleges to offer baccalaureate degree programs in any field. HB 132, filed by Rep. Gonazalez, and its companion bill, SB 143 filed by Sen. Rodriguez, will authorize governing boards to set different tuition rates for each program and course level offered by each institution of higher education. Dr. Fegan stated HB 132 and SB 143 were filed on behalf of other community colleges that are already approved to offer a baccalaureate degree. Dr. Fegan received an invitation from those community colleges to combine bills. He stated he felt it was in Navarro College's best interest to decline. He stated he met with Senator Birdwell on Monday and both he and Representative Wray are very supportive.

Half-Day Fridays

Dr. Fegan stated ½ Day Fridays will begin on May 17 and will run through July 26th. In addition, July 4-5 will be full days off for Fourth of July Holiday.

Board of Trustees Election Update

Dr. Fegan stated the Board of Trustees Election will be held on Saturday, May 4, 2019. Trustee Billy Todd McGraw and George Procter-Smith have filed for the At Large Position. Trustees Faith Holt and Loran Seely are unopposed.

Navarro Branding and Affinity

New Bulldog Mascot – Dr. Fegan stated Beau VII has had a positive impact on Navarro Branding and is “a big hit”.

Bulldogs Forever Luncheon – Dr. Fegan stated he met with a group of former employees and retirees that meet quarterly for lunch. The group is very excited about the Bulldogs Forever Luncheon scheduled on April 4, 2019.

Board of Trustees Group Photo – Dr. Fegan announced the Board of Trustees photo in the Albritton Administration Building has been updated and the photos on the remaining campuses will be updated soon.

Dr. Fegan concluded his report.

Announcement and Adjournment

Chairman Judson thanked Dr. Fegan and announced the next Board of Trustees meeting will be held on the Mexia Campus Thursday, March 28, 2019 at 7 p.m.

Trustee Atkeisson made a motion to adjourn the meeting. Trustee McGraw seconded the motion and the decision was unanimous. The meeting adjourned at 8:02 p.m.

Respectfully submitted,



Richard L. Aldama, Secretary-Treasurer
NAVARRO COLLEGE BOARD OF TRUSTEES