

**NAVARRO COLLEGE BOARD OF TRUSTEES
JANUARY 25, 2007 MEETING
MINUTES**

The Navarro College Board of Trustees met at 6:00 p.m. on Thursday, January 25, 2007, in the President's Dining Room located in the Walker Student Dining Hall. They were joined for dinner by members of the Faculty Association Executive Committee. At 7:00 p.m., the Governing Body moved to the Gooch Arrowhead Room for their regular monthly meeting. The following Trustees were in attendance: Mr. Homer G. Wasson, Chairman; Mr. Lloyd Huffman, Secretary/Treasurer; Mr. James Borkchum, Member; Mr. Liston Herod, Member; and Mr. Zane Stites, Member. Dr. James Price, Vice-Chairman, and Mr. Todd McGraw, Member, were absent.

Also in attendance were:

Dr. Richard Sanchez	President
Dr. Kenneth Martin	Vice President for Academic Affairs
Dr. Harold Nolte	Provost, Ellis County Campuses
Dr. Tommy Stringer	Vice President for Institutional Advancement
Ms. Maryann Hailey	Interim Vice President for Student Services
Mr. Paul Smith	Interim Director of Marketing and Public Relations
Mr. Dewayne Gragg	Dean of Enrollment Management
Mr. Roark Montgomery	Athletic Director
Dr. Harold Housley	Dean of Career and Technical Education
Ms. Brenda Duncan	Business Manager
Mr. Karl Humphries	Director of Physical Plant
Ms. Kim Avery	Director/Instructor Cosmetology Program
Ms. Tina Hilar	Instructor, Cosmetology
Mr. Phil Sims	Director of Student Activities
Ms. Leslie Smith	Executive Administrative Assistant
Ms. Darla Littrel	Executive Administrative Assistant
Mr. Matt Miller	Director of Media Integration Services
Mr. Dick Aldama	KAND
Mr. A.J. Narasimhan	<u>Corsicana Daily Sun</u>
Mr. Mike Oswald	Construction Manager

100. Introduction

101. Call to Order

Mr. Wasson called the meeting to order at 7:04 p.m. Mr. Herod led the assembly in prayer.

102. Changes to Agenda

There were no changes to the agenda.

103. Take Action on the December 14, 2006 Board Meeting Minutes

104. Take Action on the January 4, 2007 Special Board Meeting Minutes

105. Take Action on the January 11, 2007 Special Board Meeting Minutes

Mr. Stites made the motion to approve the December 14, 2006, January 4, 2007, and January 11, 2007 minutes. Mr. Borkchum seconded the motion. The vote was unanimous.

106. Board Comments

There were no comments from members of the Board.

107. Open Forum Time

There were no requests to speak to the Board of Trustees.

200. Finance and Administration

201. Take Action on Election Order

Dr. Sanchez stated Trustee elections take place every two years, and 2007 is another election year. He asked Ms. Duncan to present this item on behalf of Mr. Darrell Raines, Vice President for Finance and Administration, who was absent for personal reasons. Ms. Duncan stated that three (3) Trustee positions were scheduled for election in 2007: At Large, Position 5 currently held by Mr. Todd McGraw; Single Member, District 2 currently held by Mr. James Borkchum; and Single Member, District 3 currently held by Dr. James Price. The Election Date will be on Saturday, May 12, 2007. Filing for a place on the ballot will take place February 12, 2007 through March 12, 2007. She stated early voting will be conducted April 30, 2007 through May 8, 2007 in the Navarro County Courthouse with the Navarro County Elections Office. Applications for absentee ballots will be accepted beginning March 13, 2007; the last date to cast votes by absentee ballot is May 8, 2007.

Ms. Duncan stated new legislation in House Bill 1 requires school districts to coordinate their elections with municipalities in their district; as a result the same number of polling locations will be used but some of the locations will change in site. The College has contracted with the Navarro County Elections Office and subcontracted with the Corsicana Independent School District for use of the election sites within the Corsicana ISD and outlying school districts.

Ms. Duncan stated that a letter has been sent to the Secretary of State notifying their office of the changes. In response to Dr. Sanchez's inquiry, Ms. Duncan confirmed that if all three seats should be uncontested, no election will be required.

Mr. Herod made the motion to approve the Election Order and Mr. Huffman seconded the motion. The vote was unanimous.

202. Take Action on the November 2006 Financial Statement

Ms. Duncan continued with a presentation of the November 2006 financial statement. She stated minor changes increased the budget total by \$22,188. The Educational and General Fund increased \$9,938. A large majority of this increase was the result of a \$5,000 contribution to the Human Anatomy and Physiology Department to purchase equipment, \$4,000 in museum revenues, \$693 in Drama proceeds; and \$245 reimbursement from Navarro Pecan for expenses in the Chemistry Department. An increase of \$12,250 in the Auxiliary Fund reflected funds raised by the Navarro College Baseball team to purchase a new mower for the field. The increased budget totaled \$65,667,242 at November 30, 2006.

A review of the Source of Funds indicated 29.75% of the total budget was earned as compared to 37.01% earned during the same period a year ago. Ms. Duncan noted that Student Income revenues were still down with 49.13% earned at November 30, 2006 as compared to 50.89% the previous year. She noted that considerable student enrollment in the second 8-week classes is needed to bring up tuition revenues consistent with the adopted budget. Activity in the Debt Service Fund was considerably greater than last year with 56.91% earned as compared to 8.04% the previous year. Ms. Duncan stated this is a result of the transfer of building use fees.

Ms. Duncan continued by stating activity in the Plant Fund from year to year varies due to requirements related to campus maintenance. The fact that many of these requirements are unplanned makes it difficult to compare the current year with the previous year. However, at present, 73.82% of anticipated funds have been earned compared to the previous year with 100.37 % earned. The Auxiliary Fund was more comparative with 29.93% earned as compared to 36.80% earned last year. She noted transfers for the athletic programs will be reflected in the Auxiliary Fund at a later date.

The Student Financial Aid Fund reflected the change in rules which eliminated the 30-day waiting period for first-time loan students and allowed them to receive their funds for the Fall 2006 semester in August of the previous fiscal year. This is the reason the comparative amount at this reporting period is skewed compared to one-year ago at the same time.

A review of the Disbursement of Funds indicated expenditure patterns that were previously behind the previous year have stabilized. At November 30, 2006, 45.81% of the current budget was expended or obligated as compared to 51.03% the previous year. Ms. Duncan noted purchase requisitions had been issued encumbering funds in the Debt Service Fund with 99.27% obligated at November 30, 2006 as compared to 37.63% the previous year. She noted a change in the debt structure this year, namely that the

College is now making regular payments in lieu of interest-only payments, have an effect on the comparison.

As noted in the Source of Funds, construction activity varies from year to year with only 6.23% of the Plant Funds obligated at November 30, 2006 as compared to 76.71% the previous year. Ms. Duncan stated contracts to construct the new residence hall and buildings in Waxahachie have not been issued so Plant Funds have not been encumbered yet. This is the reason the comparative amount at this reporting period is skewed compared to one-year ago at the same time.

Auxiliary Fund expenditures remain on target, pending transfers, with 16.92% expended as compared to 25.88% the previous year.

Ms. Duncan continued with a summary of the Comparative Balance Sheet for the Quarter ending November 30, 2006. She stated a sizeable decrease in Construction-in-Progress and a sizeable increase in Land was a result of adjustments made during the audit. A decrease in Accounts Receivable reflected the change in the Student Financial Aid policy. Ms. Duncan stated a new federal law under GASB (Governmental Accounting Standards Board) required library books to be depreciated. The lesser value reflected in the Balance Sheet is in compliance with reporting regulations. The decrease in Accounts Receivable also reflects back on the change in rules for Student Financial Aid.

Ms. Duncan stated the basic changes in liabilities reflects the recognition of the 2006 Series Revenue Bonds. She concluded her presentation stating the Comparative Balance Sheet at November 30, 2006 represented a growth of approximately 3 ½% and that Mr. Raines and she believe this moderate growth is adequate to sustain the institution.

Mr. Huffman made the motion to approve the November 2006 Financial Statement and Mr. Herod seconded the motion. The vote was unanimous.

203. Take Action on Quarterly Investment Report for the Quarter Ending November 30, 2006

Ms. Duncan was asked to continue her presentation with an overview of the Quarterly Investment Report for the Quarter Ending November 30, 2006. The total book value of \$11,926,583.00 at November 30, 2006 was an increase of \$808,438.00 from the period ending August 31, 2006. A review of the types of investments showed \$3,939,183.00 being held in High Yield Interest Bearing Checking and Savings Accounts earning approximately 5.2% interest. Ms Duncan stated these accounts are attractive because of their interest rates and easy accessibility to funds when needed. Certificates of Deposits, earning 4.04% to

5.45%, totaled \$2,605,400.00. Investments in U.S. Government Securities (U.S. Treasury Bills) totaled \$3,107,000 and U.S. Government Agency Securities (Federal National Mortgage Association and Federal Home Loan Bank Notes) totaled \$2,275,000.

The Maturity Schedule for the period ending November 30, 2006 shows \$350,000 invested through March 2009 as the longest maturity. The majority of funds, \$3,939,183, are invested in open maturity accounts.

A review of pledged collateral to secure cash and certificates of deposits indicates \$20,468,109.40 has been pledged against total deposits of \$9,275,932.67. Ms. Duncan noted the mortgage backed securities require a higher level than other pledged collateral according to the College's Investment Policy requirements.

Mr. Stites made the motion to approve the Quarterly Investment Report for the Quarter Ending November 30, 2006 and Mr. Borkchum seconded the motion. The decision was unanimous.

Introduction of Student Government Association Officers, Members and College Mascot

Dr. Sanchez acknowledged the presence of members of the Navarro College Student Government Association and asked Mr. Phil Sims, Director of Student Activities, to introduce them. Mr. Sims stated the students elected to attend the meeting of the Board of Trustees on their own accord and asked each one to stand and introduce themselves. He noted that three officers were not able to attend because of a conflict with class and work schedules. He then introduced Beauregard V, the new bulldog mascot who will turn one year old in February. He stated that Beauregard comes to work every day and walks the campus daily greeting students and staff. He added that the dog's temperament is very good and he enjoys being among people.

Mr. Wasson welcomed the students on behalf of the Board of Trustees and invited them to return for future meetings.

204. Approve Changing Construction of 64-Bed Residence Hall to Two (2) 32-Bed Residence Halls Over Two Years

Dr. Sanchez continued with a presentation related to the change in construction of the 64-bed residence hall. He stated the administration is recommending construction of two (2) 32-bed residence halls over two years. He stated he had shared his concern in a letter sent to the Board the week before regarding difficulties encountered at the site for the proposed 64-bed facility. He mentioned the water table in this location has become an issue and that Karl Humphries, Director of Physical Plant, and Mr. Raines have determined that the entire site will have to be engineered to prevent water from seeping into the basement

area on this building site. He stated there was not enough time to correct this deficiency and have the new residence hall built by the fall 2007 semester. He requested the Board's approval to suspend construction of the 64-bed residence hall and instead, build two (2) 32-bed residence halls along Second Avenue over a two-year period. He then asked Mr. Humphries to identify the location of the proposed 32-Bed residence halls on a map.

Mr. Humphries stated the site on Second Avenue was prepared for a second residence hall when Raines Hall was constructed in 2005. He added utilities are easily accessible at the proposed site making it easier to complete construction of a 32-bed facility by fall 2007. He stated that after the 64-Bed (Burson) Hall was constructed at the site of the old tennis courts, it was discovered that water was accumulating under the building. He stated that a drainage system or pump needs to be installed at these sites and this would create a delay in the construction of a 64-bed residence hall. Mr. Stites inquired if a water table was located at these sites and Mr. Humphries responded he did not know but that the water was higher where the tennis courts were previously located. Mr. Huffman noted that the same problems had been experienced before when drilling piers.

Mr. Borkchum made the motion to build two (2) 32-bed residence halls over a two year period as opposed to one 64-bed residence hall. Mr. Huffman seconded the motion. The decision was unanimous.

205. *Update on Construction of Classroom and Continuing Education/Fire Academy Buildings on Waxahachie Campus*

Dr. Sanchez asked Dr. Nolte to present an update on the construction projects on the Waxahachie campus. Dr. Nolte began by thanking the Board for approving construction of the new classroom building and Continuing Education/Fire Academy building. He stated the current 37,000 square foot building on John Arden Drive has reached capacity. In response to Mr. Huffman's inquiry, he confirmed that the entire facility had been built out including areas which had been "shelled out" previously.

Dr. Nolte acknowledged the presence of Dr. Cubie Ward, Dean of the Midlothian Campus, and stated enrollment at the Midlothian campus is also growing at a fast pace. He also acknowledged the presence of his Assistant Dean, Ms. Terry Gibson.

Dr. Nolte stated the process of obtaining the building permit from the City of Waxahachie has been very cumbersome. He has met with the Planning and Zoning Board several times as well as the City Council. A traffic survey was also required which has been completed. Impact fees have also been paid and a building permit has now been issued.

Dr. Nolte stated a Master Plan has been developed for the Waxahachie Campus and he has been asked to propose the use of the proposed building to create a future campus with required services. He continued with an update stating the Continuing Education/Fire Academy Building will be a pre-engineered 12,100 sq. ft. building with eight (8) classrooms, five (5) offices, one (1) conference room and one (1) garage. He thanked the Board for their decision to not eliminate the garage from the plans. He continued by stating the Classroom Building will be a tilt-wall 20,300 sq. ft. facility with twelve (12) classrooms and eleven (11) offices.

Following a review of the site plan, 3-D drawings and floor plans of the two buildings, Dr. Nolte introduced Construction Manager-at-Risk, Mr. Mike Oswald from Hill and Wilkenson, and asked him to continue with a construction update.

Mr. Oswald stated the projected end date has not changed. Erosion control is in place and ninety percent (90%) of the temporary fencing has been erected. He added that black fabric has been placed on the fencing as a temporary dust barrier between the construction site and the overflow parking area. Approximately 18,000 to 19,000 cubic yards of dirt will be moved from the north end of the property to the south end where the Continuing Education Building will be constructed. He stated “prepping” the north end of the property will save money in the long run and drainage requirements will conform to specifications when the College eventually expands to this area.

Mr. Oswald continued by stating the building pad for the Classroom Building has been excavated and moisture conditioning with select fill should be completed by the end of the next week; drilling for the piers will follow. Installation of site utilities is scheduled to begin on February 5, 2007 in several phases. Storm sewers will be installed at a later date.

The release of the pre-engineered building for the Continuing Education Building and structural steel for the Classroom Building is on schedule. Underground work to install utilities will begin after the building site is completed which should only take eight to ten (8-10) days. The building slabs and paving (concrete pavement, etc.) should be finished by the first of March.

Mr. Oswald concluded by stating “they have hit the ground running.”

Dr. Sanchez asked if it appeared the deadline would be met and Mr. Oswald stated it had to be. He stated he is pushing his sub-contractors for completion by the first of August to allow enough time to address concerns that may come up.

Mr. Wasson inquired about the response from Waxahachie and Dr. Nolte stated that people are very excited, especially the instructors.

Mr. Wasson thanked Dr. Nolte and Mr. Oswald for their presentation.

206. *First Reading of Revised Section IV.05.01 – Satisfactory Attendance and Academic Progress Requirements for Residence Life in the Navarro College Administrative Policies and Procedures Manual*

Dr. Sanchez stated the Board had approved a policy prior to the fall semester stating students could not miss more than the equivalent of two weeks of classes in a sixteen week semester and continue to live in residence halls. The purpose of the policy was to ensure students attend classes and that students in the residence hall maintain twelve (12) semester hours. Dr. Sanchez stated that the average load during a semester is twelve semester credit hours (12 SCH). If a student living in the residence hall and/or on financial aid taking twelve (12) semester hours finds they have to drop a class, they jeopardize their eligibility to remain in the residence hall as well as maintaining their financial aid eligibility.

Dr. Sanchez stated the revised policy will require first time freshmen students to enroll in fifteen semester credit hours (15 SCH) effective fall 2007. In the event a student has difficulty and finds they have to drop a class during the semester, they will remain eligible to stay in the residence hall as well as remain eligible to continue their for financial aid.

Mr. Wasson inquired about students not on financial aid, and Dr. Sanchez responded that those students will still need to enroll in 15 SCH also to meet eligibility requirements for living in the residence hall.

Mr. Stites made the motion to approve the revised policy without a second reading. Mr. Borkchum seconded the motion. The decision was unanimous.

300. *Instruction / Student Services / Athletics*

301. *Update on Progress of Cosmetology Program – A Success Story*

Dr. Martin introduced Dr. Harold Housley, recently appointed Dean of Career and Technology, and asked him to present the update on the Cosmetology Program.

Dr. Housley stated the Cosmetology Program began in Spring 2004 in Mexia as a result of a Fall 2003 Survey identifying Cosmetology as a program in high demand in this portion of the service area. The decision was made to implement the program in Mexia because of the support from schools in the southern service area which agreed to pay tuition for high school students in their area. Mexia ISD remodeled their Middle School gym and made it available to Navarro College. Ms. Kim Avery was employed as an instructor and the first classes began in 2005. Ms. Avery is also the Director of the Cosmetology Program.

Dr. Housley stated that following the initiation of the program in Mexia, an opportunity was presented in Corsicana when Corsicana ISD made a decision to discontinue their Cosmetology Program and donated their equipment to Navarro College. Space was acquired at the College Park Mall and after renovations were made, equipment installed, and another full-time and two adjunct instructors were employed, Corsicana classes began to be offered on the main campus Fall 2006.

A summary of enrollment in the Cosmetology Program indicated growth from five (5) students enrolled in Mexia during the first semester to a current enrollment of 47 students in Mexia and 55 in Corsicana. A total of 122,646 contact hours will have been generated by the program as of Spring 2007.

Dr. Housley stated there is no reason to believe the program is saturated. Future growth can be achieved by marketing the program, especially in the southern service area of Limestone and Freestone Counties and by enrolling high school students from the surrounding areas such as Mildred ISD. In addition, Continuing Education courses can be offered to meet the needs of Cosmetologists who must accumulate twelve (12) continuing education hours every two years to maintain their license.

Dr. Housley stated the facilities in Mexia will need to be expanded to accommodate any future growth but the Corsicana facility can handle twenty (20) additional students without expansion. He encouraged members of the Board of Trustees to visit the College Park Mall facility.

Dr. Housley concluded by stating that the College is extremely fortunate to have Kim Avery, Director of the Cosmetology Program, and Tina Hilar, Instructor. Both individuals are very competent and they share an excitement for the program. He commented they “are a pleasure to work with.”

Mr. Stites inquired if there was any possibility of offering Cosmetology at the Midlothian campus. Both Dr. Housley and Dr. Nolte agreed it was a strong possibility.

Mr. Wasson thanked Dr. Housley for his presentation and welcomed and thanked Ms. Avery and Ms. Hiler.

400. Personnel

401. Appointments/Transfers/Reassignments

Dr. Sanchez presented the report on personnel on behalf of Ms. Nelida Aguilar, who recently underwent surgery for knee replacement.

Two appointments were made during December 2006:

- Mr. Jarrett Daugherty (Maintenance Supervisor, Midlothian/Waxahachie)
- Will Richard (Assistant Football Coach/Intramurals, Corsicana)

Mr. Brandon Ford was reassigned from Network Operations/PC Support Specialist to Blackboard Administrator. There were no reclassifications made during December 2006.

Dr. Sanchez stated Officer Rickey Boatright, who recently left to work for Dallas Mass Transit, has requested to be reinstated in his previous position with the Navarro College Police Department. Dr. Sanchez commented he was pleased to have Officer Boatright back at the College. He also noted that Ms. Lesa Martin has been appointed Interim Director of the PASS Program (Developmental Studies) replacing Ms. Linda Davis is now the Assistant Dean for Humanities and Physical Education.

402. Resignations

Ms. Eileen Maki (Account Clerk II – Bookstore, Corsicana) resigned during December 2006.

Dr. Sanchez stated that Mr. Corey Robinson (Assistant Football Coach/Intramurals, Corsicana) was not terminated as noted in the report but left because the position was no longer available.

500. President's Report

501. President's Report

Dr. Sanchez asked Mr. Paul Smith to present the Board Calendar. Mr. Smith highlighted upcoming activities on the calendar including: program information sessions for the LVN and ADN programs, VOICE Men's LunchOn which Dr. Sanchez and coaching staff will attend; a Senate Finance Hearing will be held in Austin on February 8; Community College Day will be held in Austin on February 22; and the Navarro College Foundation's fundraising event, Elegance, will be held on February 24.

Dr. Sanchez then asked Dewayne Gragg to present an update on enrollment. Mr. Gragg reported enrollment for the Spring 2007 semester was at 6,700 but did not include Tech Prep enrollment. He stated that with the addition of Tech Prep, he expected enrollment to exceed 7,000. He stated student contact hours currently exceed last year by three percent (3%) and he expects student contact hours to increase by ten percent (10%) over last spring. He stated the final report show growth and he expects Navarro College to rank second or third in the state in growth Spring 2007.

Dr. Sanchez continued his President's Report stating that because asbestos was found during the demolition of the tennis courts, a special permit had to be acquired for its disposal. He met with the Corsicana City Council on Tuesday, January 23, to request that landfill fees be waived or reduced. The Council voted against the request. Dr. Sanchez stated that Councilman Hitt proposed a motion to reduce the fees of \$12 per square yard be reduced to \$6/sq. yd. but three of the five council members voted against the motion. The cost of the refuse taken to the City Dump will amount to over \$20,000.

Dr. Sanchez stated he had a long conversation with Representative Pitts while he was in Austin on Wednesday, January 24. He stated that the Speaker of the House, Tom Craddick, will be announcing appointments and Representative Pitts will neither be Chairman nor a member of the Appropriations Committee. This in despite the Speaker stating in the *Dallas Morning News* that it was now time to heal and that there would be no reprisals. Dr. Sanchez stated that Representative Pitts may not be in an advantageous position to assist the College but will try to do what he can for Navarro College during the legislative session.

Dr. Sanchez stated it was too early to tell the extent of funding Navarro College may receive as a result of an increase in student contact hours for the two year period. He stated he expects the College to be in the upper 5% of institutions reporting growth and the College should receive a favorable allocation. There will also be a push for "hold harmless" to not penalize those institutions who have not experienced increased student enrollment and approving this initiative could negatively impact the amount Navarro College receives.

Dr. Sanchez continued by stating Texas Association of Community College Presidents/Chancellors met for the first time on Wednesday with two members of the legislature: Senator Judith Zaffirini, Chair of the Senate Sub-Committee on Higher Education and Representative Geannie Morrison, Chair of the House Higher Education Committee. He stated they wanted to hear from the Presidents/Chancellors what may be impeding progress towards the community colleges attaining their mission. It was conveyed to

Representative Morrison and Senator Zaffirini that due to the lack of adequate funding, colleges are unable to employ full-time faculty and sustain the instruction program. He stated it was also conveyed that something needs to be done to address the fact that four counties in the Navarro College service area do not pay taxes to the district and they should have to pay something for services being offered in their areas. He mentioned it was a very good meeting and he was very encouraged that the dialogue may enhance community college funding this biennium.

Dr. Sanchez distributed copies of Tuition and Fees for 2006-2007 for Texas Community Colleges. He was pleased to point out that Navarro College's rates were very favorably represented with In-District fees (\$54) \$8 below the state average and Out of District fees (\$70) \$9 below the state average.

Dr. Sanchez also stated that he, Dr. Nolte, Dr. Ward and Mr. Raines would be meeting with the Midlothian ISD Superintendent and the Midlothian Mayor on February 6, 2007 to discuss the future of the Midlothian campus and how subsequent phases may be funded.

Dr. Sanchez stated he will be attending the Senate Finance Committee hearing on Wednesday, February 8. The "Compact with Texas" is receiving favorable consideration but it is questionable if 100% funding is possible. He stated he believes the legislature will follow the traditional form of funding and hopefully, that funding will result in community colleges receiving more than 52% of full formula funding.

Dr. Sanchez stated Mr. Tom Shelman from Northrop Grumman will host a pre-Elegance event with corporate executives to advance his agenda regarding STEM (Science, Technology Engineering and Mathematics) issues and how they (Corporate America) can help rural area schools. He stated Mr. Shelman and Northrop Grumman have been working with Kerens ISD this past year as a pilot school and Kerens ISD has benefited. Corsicana ISD, Ennis ISD and Mexia ISD superintendents have been invited to hear the presentation to be given prior to the Elegance event with the hope that they will be encouraged to become involved. This is an opportunity for them to reap benefits that Kerens ISD is receiving from the initial pilot program. Dr. Sanchez expressed his appreciation for all that Tom Shelman is doing for Corsicana and Navarro County.

Dr. Sanchez advised Trustees that Tyler Junior College's head football coach has been dismissed as a result of a DWI infraction.

Dr. Sanchez concluded his report by stating it was announced earlier in the day to faculty and staff that Dr. Kenneth Martin has been appointed the permanent Vice President for Academic Affairs. He stated that Dr.

Martin has performed exceptionally well as the Interim Vice President for Academic Affairs over the past few months. Trustees and guests applauded the announcement.

600. Announcement and Adjournment

601. *Next Meeting announcement*

Mr. Wasson announced the next meeting of the Board of Trustees will be held on February 15, 2007.

602. *Adjournment*

Mr. Stites made the motion to adjourn at 8:28 p.m. and Mr. Borkchum seconded the motion. The decision was unanimous.

Lloyd D. Huffman, Secretary/Treasurer
Navarro College Board of Trustees