

**NAVARRO COLLEGE BOARD OF TRUSTEES
SEPTEMBER 20, 2007
MEETING**

The governing body of NAVARRO COLLEGE met on Thursday, September 20, 2007 for their regular monthly meeting. The following trustees were in attendance: Mr. Lloyd Huffman, Vice Chairman; Dr. James Price, Secretary/Treasurer; Mr. James Borkchum, Member, Mr. Liston Herod, Member; Mr. Todd McGraw, Member; and Mr. Zane Stites, Member.

Chairman, Mr. Homer Wasson, was absent.

Also in attendance were:

Dr. Richard Sanchez	District President
Dr. Harold Nolte	President, Ellis County Campuses
Dr. Kenneth Martin	Vice President, Academic Affairs
Mr. Darrell Raines	Vice President, Finance and Administration
Dr. Erik Zoellner	Vice President, Student Services
Dr. Tommy Stringer	Vice President for Institutional Advancement
Mr. Dewayne Gragg	Dean, Enrollment Management
Ms. Nelida Aguilar	Director, Human Resources
Mr. Roark Montgomery	Athletic Director
Ms. Donna Parish	Director, Marketing and Public Relations
Dr. Larry Weaver	Dean of Arts, Science and Humanities
Mr. Chris Grams	Director of Continuing Education
Ms. Debbie Bonner	Assistant Athletic Director/Athletic Advisor
Ms. Leslie Smith	Executive Administrative Assistant
Ms. Darla Littrel	Executive Administrative Assistant
Mr. John Blewster	Media Integration Services Center
Mr. Dick Aldama	KAND Radio
Ms. Julianne Dodge	<u>Navarro County Times</u>
Mr. Bob Belcher	<u>Corsicana Daily Sun</u>

Various other faculty, staff, students and visitors were also in attendance.

Call to Order in President's Dining Room and Dinner with Support Staff Committee

Due to the absence of Chairman Homer Wasson, Vice-Chairman Lloyd Huffman chaired the meeting. At 6:00 p.m., Mr. Huffman called the meeting to order in the President's Dining Room of Walker Dining Hall for a dinner with the Support Staff Executive Committee. Committee members, Ms. Janet Daugherty, Ms. Christy Vincent, Ms. Kelly Calloway, Ms. Jennifer Ortega and Ms. Karen Lenamond updated the board members on the committee's activities during the past year and planned activities for the current year.

Break and Reconvene in Arrowhead Room

Following the dinner, Mr. Huffman announced a break to allow trustees to move from the President's Dining Room to the Gooch One-Stop Student Center's Arrowhead Room to continue with their regular monthly session.

At 7:00 p.m., Mr. Huffman reconvened the meeting and commented the dinner with the Support Staff Committee had been enjoyable and informative.

Take Action on August 23, 2007 Board Meeting Minutes

Mr. Stites made the motion to approve the minutes from the August 23, 2007 meeting, and Mr. Herod seconded the motion. The decision was unanimous.

Board Announcements

There were no announcements or comments.

Open Forum Time

There were no requests to address the Board.

Take Action to Set the Ad Valorem Tax Rate for Calendar Year 2007, Fiscal Year 2007-2008

During their meeting on August 23, 2007, the board had discussed setting the ad valorem tax rate for the calendar year 2007 and had indicated their intention at that time to set the tax rate at \$0.12 per \$100 valuation. This rate is below the effective tax rate of \$0.120107. Mr. Raines stated that the Board had followed the proper procedures as mandated by state law, and a record vote was now required to pass the resolution adopting the proposed tax rate.

Dr. Price made the motion to adopt the resolution setting the tax rate at \$0.12 per \$100 valuation and Mr. McGraw seconded the motion. The vote was unanimous.

Dr. Sanchez commented the adopted tax rate for fiscal year 2007 is identical to the first tax rate set when Navarro College began operating in 1946.

Update on Construction Projects at the Waxahachie Campus

Dr. Nolte presented an update on the construction of the new classroom and continuing education/fire academy buildings on the Waxahachie campus. He stated regular meetings with the construction manager and architects continue to be held. Installation of the tile in the bathrooms in both buildings had been completed as well as installation of the carpet, doors and hardware. He stated the terrazzo flooring at the entryway in the classroom building has been completed and looks very attractive. The grid framework for the ceilings in both buildings has been completed, and painting is in progress. Dr. Nolte stated the installation of the VCT flooring was scheduled to begin later in the week. He added it was important the floor be at a certain temperature to ensure correct installation of the VCT.

Dr. Nolte stated the two buildings should be completed by October 12, 2007. He stated the buildings look very nice

and give the campus a good look. He stated the parking lots, including the extra 232 spaces that were recently added, are already full when classes are in progress.

Dr. Nolte continued stating that as a result of a letter Dr. Sanchez sent to the contractor, the one-year warranty for the water pipes on the classroom building has now been extended to cover two-years due to potential damage that may have been caused during the back-hoe incident.

Discussion followed about adding an arcade to enhance the look of the continuing education building. An arcade had originally been part of construction plans but had to be deleted because of insufficient funds. Mr. Huffman inquired about the estimated cost and Mr. Raines responded it would run approximately \$100,000 and would need to be "wrapped into another construction project."

Dr. Nolte concluded by stating there is interest in building a new library in Waxahachie, possibly on the Navarro College Waxahachie campus. Navarro College would provide the land and the city would provide a \$10 million building. Dr. Sanchez stated it is his understanding that Midlothian did something similar on ISD property and it may be possible to have a library constructed on the Waxahachie campus.

Mr. Huffman thanked Dr. Nolte for his report.

Update on Navarro College Athletic Programs

Athletic Director, Roark Montgomery, presented an update on the Navarro College athletic programs including a recap of accomplishments and current status of programs in progress.

- Men's basketball finished their 2006-07 season with a record of 20 wins and 13 losses. The team was runner-up in the Region XIV Championship tournament losing to Lon Morris. Basketball coach, Lewis Orr, has earned a record 662 victories and is ranked sixth (6th) on the all-time active coaching list.
- Men's baseball finished their season with 27 wins and 28 losses. They participated in the Region XIV Championship Tournament but were eliminated early in the playoffs. Six sophomores have been selected to play in the All Star Game at Baylor University. Mr. Montgomery stated head baseball coach, Whoa Dill, was hired only a few weeks before the season began and has now had an entire year to recruit a good team. He stated Coach Dill had recruited right-handed pitcher, Blake Beavan, to play for Navarro College. The player has since been drafted by the Texas Rangers and signed to a contract to play for approximately \$1.5 million.

- The Navarro College football team finished their season last year with five wins and four losses. Mr. Montgomery stated a new coaching staff has been hired and he “feels good that the right people are in the right place” this year. He stated the team began the 2007 season with a few heartbreaking losses but he felt they were in good shape for a win against Tyler on September 22.
- Women’s volleyball enjoyed a record of 35 wins and 7 losses during their 2006-07 season. Coach Wally Brook’s’ team finished as a runner up in the Region XIV District championship. The team was defeated by Blinn College who eventually placed fifth in the national tournament.
- Women’s soccer team finished their 2006-07 season with a record of 9 wins, 6 ties, and 3 losses. They won the Region XIV Championship and tied for 7th place in the NJCAA national tournament. The team is off to another great start this year and is ranked 4th in the nation, the highest since the program began.
- Women’s softball experienced an up and down 2006-07 season with 37 wins and 27 losses. They managed to advance to the Region XIV Championship tournament. They lost in the finals to the tournament champion, Texarkana.
- Navarro College cheerleaders won the 2006 national championship title during the NCA National Championship competition held in Daytona Beach. This is the fifth national title received by Navarro College cheerleaders under the leadership of Coach Monica Aldama.

Mr. Montgomery asked Ms. Debbie Bonner, Athletic Academic Advisor and Head Soccer Coach, to share the academic accomplishments of Navarro College’s athletic programs.

Ms. Bonner stated an academic advising program for Navarro College athletes was initiated approximately four years ago. As the athletic academic advisor, Ms. Bonner stated that she is responsible for ensuring players’ eligibility. As such, athletes may not drop or add classes without her consent. Student athletes are encouraged to work hard so they can graduate, which is especially important for NCAA Division 1 and Division 2 students.

The success of the program is attributed to the fact that Navarro College has had more teams attain the distinction of being named a Region XIV Athletic Conference all Academic Team than any other school in the region. Twenty-two student athletes made the All Academic Team. Navarro College’s soccer team ranked 5th in the 2006-2007 NCJAA Fall Academic Teams-of-the Year with a 3.21 GPA and volleyball ranked 52nd with a GPA of 3.00. Softball was named a 2006-2007 NJCAA Spring Academic Teams-of-the-Year with a GPA of 3.19.

Ms. Bonner stated all eight sophomore level basketball players graduated last year and noted this is an accomplishment not achieved by other schools. She stated that fifty-six student athletes walked across the stage during the 2007 commencement ceremony. In addition, football player, Josh Tackett, was awarded a Caston Graduate Scholarship.

Ms. Bonner stated student athletes understand that academics are their main purpose for attending Navarro College. Because their' schedules do not make it possible for them to take advantage of the College's tutorial and computer labs during regular hours, Ms. Bonner stated a lab is set up for the athletes in her office. All-Academic-Team student athletes are assigned to tutor fellow athletes needing assistance. She noted that sixty-three students came through the lab earlier that day and sat down for at least an hour for help with homework.

Ms. Bonner concluded her report by stating that the program does not end with graduating from Navarro and that she maintains contact with the students attending four-year colleges and universities.

Dr. Sanchez stated that Navarro College is the only school in the region that offers an academic advising program for its athletes. He stated that the philosophy of "no pass, no play" is very important for the student side of the equation in athletics. He added that he seriously doubted Navarro's teams would be receiving academic recognition without this program. He concluded by commending Mr. Montgomery and Ms. Bonner for their work.

Mr. Herod inquired about the status of the baseball student suffering from a heart problem. Mr. Montgomery stated the student had a rapid heartbeat that returned to normal after the doctors shocked him. He stated doctors say there is a 98% chance this will not happen again and the student is expected to return to school next Monday.

Mr. Herod stated that there is a perception in the community that Navarro College drags its feet during the selection and hiring process of new coaches. He stated the process needs to be streamlined to allow new coaches to be hired in time to recruit players. Mr. Montgomery stated that perception may have developed for the vacant position of head baseball coach which was filled late. He stated the delay was because former head coach, Skip Johnson, did not give notice he was leaving until July 20. Dr. Sanchez stated that he does not feel there is a delay in appointing coaches but he would take that thought into consideration.

Huffman thanked Mr. Montgomery and Ms. Bonner for a wonderful report.

Update on Personnel Activity

Ms. Aguilar was asked to provide an update on personnel activity. She began with a brief recap of the number of personnel hired and reassigned during the 2006-2007 fiscal year:

- Administrators - 7 new and 15 reassigned as administrators
- Faculty - 17 new and 7 reassignments
- Para-professionals – 16 new and 8 reassignments
- Support staff – 22 new and 6 reassignments

Ms. Aguilar continued her report with a detailed list of personnel activity for the month of August 2007:

The following appointments were made during August 2007:

- Karen Alewine (Business Information Technology Instructor, Mexia)
- Plez Atkins (Assistant Football Coach/Instructor, Corsicana)
- Rosalinda Castillo (Purchasing Agent, Corsicana)
- Shannon Childs (Associate Degree Nursing Instructor, Corsicana)
- Cayla DeMoss (LVN Nursing Instructor, ECC)
- Tim Dugan (Admissions Specialist/Recruiter, Corsicana)
- Gary Dunlap (Campus Police Officer, Corsicana)
- Jane Farmer (LVN Nursing Instructor, ECC)
- Linda Griffin (Custodian, Corsicana)
- Catherine Kraft (Spanish Instructor, Corsicana)
- Jodi Price (English Instructor, Waxahachie)
- Mark Rosenberg (Multimedia Instructor, Corsicana)
- Jackson Smith (Math Instructor, Waxahachie)
- Suzann Spaniel (English Instructor, Corsicana)
- Latasha Stephens (Lab Coordinator, Mexia State School)
- James Teeter (Math Instructor, Waxahachie)
- Renae Tribble (Office Manager, Midlothian)
- Dr. Erik Zoellner (Vice President of Student Services, Corsicana)

The following employee reassignments were made during August 2007:

- John Baker (Temporary assignment to Waxahachie from Corsicana)
- Lisa Davison (Reassigned to Corsicana from Waxahachie)
- Karen Kasal (Reassigned to Midlothian from Waxahachie)

The following employee reclassifications were made during August 2007:

- Dr. Pam Grant (Computer Science Instructor, Waxahachie, from Math Instructor, Waxahachie)
- Dr. David Lewis (History Instructor, Waxahachie, from Computer Science Instructor, Waxahachie)
- Delores Price (Associate Degree Nursing Instructor, Corsicana, from LVN Nursing Instructor, Midlothian)

The following employees resigned during August 2007:

- Kelley Dobbie (Administrative Assistant II, Midlothian)
- Matthew Elmore (Campus Police Officer, Corsicana)
- Laura Garcia (LVN Instructor, Midlothian)
- Jennifer Leonard (Assistant Softball Coach, Corsicana)
- Sandra Masterson (Administrative Assistant III, Waxahachie)
- Sharon Woodall (Child Development Instructor, Corsicana)

The following employees were terminated during August 2007:

- Shelley Lusk (Office Manager, Waxahachie)
- Tim Samuels (Assistant to Vice President of Finance and Administration, Corsicana)

One employee retired during August 2007, Pearl Skewes (Business Information Technology Instructor, Corsicana).

Ms. Aguilar concluded her report stating interviews for the position of Assistant Dean for the Waxahachie campus were in the process of being conducted.

President's Report on Items of Information

Dr. Sanchez began the President's Report by stating the meeting in October is being delayed one week so that financial statements can be presented. He then called on Ms. Parish to present an update on publishing the booklet of articles and to present the Board's calendar.

Ms. Parish stated the booklet is being prepared for the printer pending work on the front cover and some editing. The publication should be ready to go to print in the next few weeks. She stated that based on a two-week production period, she anticipates the booklets to be printed and ready for insertion in the local newspapers by the middle of October.

Ms. Parish continued the Board's calendar, briefly highlighting a few of the events scheduled for September and October including:

- A tailgate party will be held at Tiger Stadium before the start of the football game on Saturday, September 22. Trustees were invited to sit in the VIP booth during the game.
- Mr. Borkchum and Dr. Sanchez will be attending the ACCT Leadership Congress in San Diego September 26-29.
- Scheduled Homecoming festivities leading up to the October 6 game against NEO A&M include a dance, honor students cookout at the IOOF, a black light pep rally, a dorm decorating contest, office decorating contest, and the Barracks Bunch Alumni Luncheon in Gibson Hall
- Dr. Sanchez and Dr. Nolte will be participating in the Lumina Foundation Sharing Meeting in Indianapolis, Indiana on October 10-12, 2007.

Dr. Sanchez asked Mr. Gragg to present an update on enrollment. Mr. Gragg stated enrollment did not reach the numbers that had been predicted. He stated the independent school districts (ISD's) began later this year causing time to run out for enrolling dual credit students. He stated that although 200 more students were enrolled this year this was not the increase that had been anticipated. Mr. Gragg continued stating that out of thirty-six schools across the state reporting, twenty-two reported an increase in enrollment and fourteen reported a decrease. Mr. Gragg stated that enrollment patterns will be analyzed and used for making plans for future semesters.

Dr. Sanchez asked Dr. Martin to present an update EnCana Oil. Dr. Martin commended Dr. Housley and his staff for pursuing the oil and gas program. He stated this project has been on EnCana's radar screen for approximately a year while they were looking for the right fit with the right institution. He stated it is exciting they have selected Navarro College for the program. The company will be providing approximately \$300,000 in equipment and start-up costs for the program. Dr Martin stated approval from the Coordinating Board is expected and projections are the program will begin on January 8, 2008 with approximately 40 students enrolled.

Dr. Sanchez continued the President's Report with an update on the restoration of funds vetoed by the governor. He stated that legislators in the House of Representatives and Senate appear to be close to an agreement. He stated he expects to hear something in terms of what the legislature is thinking by the middle of October, and that a final decision should be made by the end of October. He stated the lieutenant governor is very anxious to get the funds back to the colleges before tuition and taxes are raised. Dr. Sanchez stated it appears that the legislature may fund 97.5% of the allocation for health benefits instead of 90%. He stated he is pleased with the prospect of additional funds. He believes this issue has placed community colleges in a very positive perspective as legislators are becoming aware that community colleges are under-funded.

Dr. Sanchez stated he and Roark Montgomery will be attending the Region XIV meeting in Mount Pleasant, Texas on Monday, September 24, and that he and Mr. Borkchum will be attending the ACCT meeting in San Diego, California September 26-29.

Dr. Sanchez reminded trustees Navarro College's Homecoming game will be held on October 6, 2007 at 3:00 p.m. Dr. Price and Mr. Stites indicated they would be attending the game on September 22. Dr. Sanchez stated his office would be in contact with trustees about the October 6 game.

Dr. Sanchez stated the Board's monthly meeting on October 25, 2007 will be held at the Mexia campus. He stated the Board will plan to leave in time to enjoy a dinner prior to the meeting.

Dr. Sanchez stated he had been interviewed the day before by a reporter from the Los Angeles Times. The interview was related to the Northrop Grumman Fast Track Program and its relationship with Navarro College. He stated he spent a deal of time with the reporter and had encouraged him to visit the Pearce museum before he left. When the reporter arrived at the museum, he stated he only had thirty minutes but actually ended up spending over an hour taking pictures. Dr. Sanchez stated he felt this was a very positive opportunity for the museum and the College.

Dr. Sanchez concluded his report stating there is speculation a recent fire in Navarro College's baseball dugout was started from a burning cigarette thrown into a 50-gallon barrel. He stated arrangements are being made to have the area restored and the damaged equipment replaced.

Meeting Announcement

The next meeting of the Board of Trustees will be held on October 25, 2007 at the Navarro College South campus in Mexia, Texas.

Adjournment

Mr. Stites made the motion to convene at 7:48 p.m. and Mr. McGraw seconded it. The decision was unanimous.

Respectfully submitted,

Dr. James G. Price, Secretary/Treasurer