

**NAVARRO COLLEGE BOARD OF TRUSTEES
AUGUST 23, 2012 MEETING
MINUTES**

The Navarro College Board of Trustees met on Thursday, August 23, 2012 in President's Dining Room located in Walker Dining Room at 6 p.m. for dinner before relocating to the Cook Education Center to conduct their regular monthly meeting.

All trustees were in attendance including: Mr. Lloyd Huffman, Dr. James Price, Mr. Phil Judson, Mr. Todd McGraw, Ms. Faith Holt and Mr. Richard Aldama. Others in attendance included:

Dr. Richard Sanchez	District President
Dr. Kenneth Martin	President, Ellis County Campuses
Dr. Harold Housley	Vice President, Academic Affairs
Ms. Gettie Moreno	Vice President, Finance and Administration
Ms. Maryann Hailey	Vice President, Student Services
Mr. Dewayne Gragg	Vice Pres., Enrollment Mgt., Student Success & Inst'l Studies
Dr. Tommy Stringer	Vice President, Institutional Advancement
Mr. Matthew Cates	Director, Marketing and Public Relations
Ms. Margaret Moreno	Director, Student Recruiting
Ms. Leslie Smith	Executive Administrative Assistant
Ms. Janice Cason	Executive Administrative Assistant
Mr. Cody Dickerson	M.I.S.C. Coordinator
Mr. Bob Belcher	Corsicana Daily Sun workshop

Various other faculty, staff, students and visitors were also present.

Call to Order

Mr. Huffman called the meeting to order in the Cook Education Center at 7:04 p.m. and asked Mr. Judson to begin with a prayer.

Following the prayer, Mr. Huffman announced a short Closed Session would be held following the Consent Calendar to discuss Personnel matters according to Government Code 551.074.

Board Announcements

There were no announcements.

Open Forum

There were no requests to speak to the Board.

Consent Calendar

- a. Minutes - Board of Trustees, 2012 Meeting
- b. Approve Revised TASB Risk Management Fund Interlocal Participation Agreement

Dr. Sanchez stated two items were presented for approval under the Consent Calendar: minutes from the last Board of Trustees meeting and revisions to the TASB Risk Management Fund Interlocal Participation Agreement. He stated the revisions to the TASB agreement were minor and did not change the content. He recommended approval of the Consent Calendar.

Mr. Judson moved to approve the Consent Calendar and Mr. McGraw seconded motion. The decision was unanimous.

Convene into Closed Session

At 7:07 p.m., Mr. McGraw made a motion to convene into Closed Session to discuss Personnel matters according to Government Code 551.074. Mr. Judson seconded the motion and the decision was unanimous.

Reconvene into Open Session and Appoint Presidential Search Committee Members

At approximately 7:16 p.m., the Board adjourned the closed session and reconvened into open session.

Mr. Huffman stated Navarro College began in 1946 and has had only had five presidents throughout its history: Ray Waller 1946-1956, Dr. Ben Jones 1956-1973, Dr. Kenneth Walker 1974-1988, Dr. Gerald Burson 1989-1998, and Dr. Richard Sanchez was hired in 1998. He stated with the pending retirement of Dr. Richard Sanchez August 2013, the process of finding someone to fill this position was extremely important. He stated Navarro College's last two presidents, Dr. Gerald Burson and Dr. Richard Sanchez, were found by using the Association of Community College Trustees (ACCT) search process. The Board of Trustees has once again contracted the services of ACCT to assist in the Presidential Search Process.

Mr. Huffman stated individuals representing faculty, staff, administration, service area businesses and the community have been nominated to serve on a Presidential Search Committee to work with the ACCT consultant. The committee will be charged with the responsibility of reviewing applications, conducting interviews, and recommending four to five finalists to the Board of Trustees for consideration. The public will be invited to meet the finalists during open forums. The Board anticipates making a final decision in April to allow time for the individual to "get things in order and make arrangements to come to Corsicana" and begin a two-week transition period with Dr. Sanchez.

Mr. Huffman stated Board members, Dr. James Price and Mr. Richard Aldama, will serve on the Presidential Search Committee with Dr. Price acting as chair. The other nominees included:

- Representing Faculty - Mr. Mark Dillman, Ms. Cathy Van Zandt, Dr. Paul Phillips, Mr. Scott Powers, and Dr. Anna Kantor
- Representing Paraprofessional and Support staff - Mr. Cody Dickerson, Kasey Elizondo, Thelma Johnson
- Representing Administration - Ms. Gettie Moreno, Mr. Dewayne Gragg, and Ms. Linda Davis
- Representing Navarro College Foundation - Mr. Oliver Albritton
- Representing service area and the community - Dr. David Campbell, Ms. Pat Harper, Mr. Robert Scott, Mr. Larry Polk, and Mr. Norton Conner
- Representing the business community – Mr. Dick Flatt

Mr. Huffman charged the Presidential Search Committee with the following objectives:

1. To operate based on the profile statement of desired president qualifications and district challenges and opportunities.
2. To assist in the conduct of an active national search for a President following Equal Employment Opportunity guidelines and considerations as well as the regulations of the state.
3. To follow the timetable for the search that will bring recommendations to the Board of Trustees by a certain date.
4. To make periodic reports through the Search Committee Chair to the district constituents and community on the progress of the search.
5. To observe the attached policies of strict confidentiality with regard to candidates, applicants, and nominees for the position.
6. To recommend four to five candidates, in unranked alphabetical order, to the Board of Trustees.

Mr. Huffman stated this will be a very monumental decision and it is critical for the Board of Trustees to begin the process early to allow time for deliberation and make the best choice. He thanked the nominees for their willingness to devote their time. He concluded by stating the process for finding the next District President officially begins with the appointment of the Presidential Search Committee.

Mr. McGraw made a motion to accept the nominations for the Presidential Search Committee and Mr. Atkeisson seconded the motion. The decision was unanimous.

Take Action on July 2012 Financial Statement

Ms. Gettie Moreno was asked to present the July 2012 financial statement. She stated the College continues to be in a stable financial condition. She began by reviewing the Statement of Budget Changes which indicated an increase of \$51,455 for a total revised budget of \$117,757,035 as of July 31, 2012. Budget amendments included \$31,430 from a Texas Workforce Commission Skills Development Grant, \$131 from scrap sales in the Welding Department, \$6,868 to cover Cosmetology supplies, \$2,151 to cover Nurse Camp expenses, and \$10,875 to purchase mats for Cheerleading and uniforms for Soccer.

A review of the Source of Funds indicated 91.87% of the budget had been earned as of July 31, 2012, down when compared to last year at this time with 97.58% earned. Ms. Moreno indicated a final payment from the State is expected and book sales for the fall semester will impact the Auxiliary Fund. Overall, revenues will continue to be lower than last year due to Student Financial Aid not being made available to students this summer.

Ms. Moreno continued with a review of the Disbursement of Funds. She was pleased to report expenditures were being held in line and not exceeding revenues. As of July 31, 2012, 82.55% of the budget had been expended compared to 95.21% at this point in time last year.

Dr. Sanchez commented if this trend continues, the College should experience a strong ending fund balance at the end of the fiscal year. Ms. Moreno agreed stating she expects a positive balance when the books are closed at the end of August.

Dr. Price made a motion to approve the July 2012 financial statement and Ms. Holt seconded the motion. The decision was unanimous.

Take Action on Adoption of Budget for 2012-13 Fiscal Year

Ms. Moreno continued by requesting action on the adoption of the budget for the 2012-13 fiscal year. She reviewed changes made to the proposed budget presented during the July 2012 budget workshop bringing the total budget down from \$122,909,457 to \$122,886,495.

Because many college districts are expecting a severe loss in state appropriations, TACC has proposed a plan to limit each district to a 3% reduction. If approved, this plan will reduce the additional funding Navarro College earned from increased enrollment by \$108,907. Additional decreases are also anticipated in several state and federal grants. The increase in lab and parking fees beginning spring 2013, and an increase in ad valorem tax revenues will partially offset the reductions bringing the overall decrease in the proposed budget to \$22,962.

Ms. Moreno continued with a review of fall 2012 tuition and fees compared to the state average. She stated the increases in laboratory and parking fees did not impact the college's tuition of \$58/SCH and remains well below last year's state average of \$73/SCH for in-district students. Out of district tuition and fees of \$92/SCH are \$19 below the state average of \$111 and out of state tuition and fees of \$136/SCH are \$28 below the state average of \$164/SCH. Ms. Moreno stated she expects the state average to increase as a result of increases in tuition and fees at other community colleges either fall 2012 or spring 2013.

Ms. Moreno reviewed new expenditure items added to the budget including:

- Summer 2013 Faculty Salary Contingency \$ 300,000
- Salary Contingency \$ 550,172
- Group Health Insurance \$ 1,172,646
- Utilities Budget \$ 107,279
- Equipment Contingency \$ 175,000
- Deferred Maintenance \$ 250,000
- Special Reserve \$ 780,000

Ms. Moreno noted the state contribution for employee group health insurance was over \$1.5 million when she was first employed as Vice President of Finance and Administration. Since then the state's contribution has dropped to \$953,357, requiring the College to absorb more of the cost.

A review of the Financial Aid Budget indicated a decrease of \$4,634,004 from Fiscal Year 2012. Ms. Moreno explained the state requires a portion of the Texas Public Education Grant (TPEG) funds to be set aside for student scholarships. This amount is budgeted to increase from \$1,697,700 in FY2012 to \$2,049,141 in FY2013. Pell and Educational Opportunity Grants are budgeted to remain the same at \$22,139,025 and the College Work-Study Program will increase slightly from \$22,316 to \$226,871. Student loans will decrease from \$32,000,000 to \$27,000,000 for FY 2013.

Mr. Huffman reflected on the history of the college's budget. Dr. Stringer stated the first budget presented in 1946 totaled \$52,505 and the ad valorem tax rate was set at 10 cents per \$100 valuation. He stated the valuation of property which was in the millions at that time and is now in the billions.

Mr. Judson moved to adopt the proposed budget for the 2012-2013 fiscal year and Mr. Aldama seconded the motion. The decision was unanimous.

Discussion of Calendar Year 2012 (Fiscal Year 2012-2013) Tax Rate, Take Record Vote of Intent to Set the Tax Rate at \$0.119 per \$100 Assessed Valuation and Schedule Public Hearings as Proposed Tax Rate Exceeds the Effective Tax Rate

Ms. Moreno continued stating the law requires the Board to take a record vote on their intent to set the tax rate for calendar year 2012 and if their intent exceeds the effective tax rate, they must advertise their intent and schedule public hearings prior to voting on the tax rate during their meeting in September.

Ms. Moreno stated the Navarro County Tax Assessor has determined Navarro College District's net taxable valuation for calendar year 2012 of \$2,774,259,367 was an increase of \$94 million dollars from calendar year 2011. The 2012 tax rates for Navarro College include:

Effective Tax Rate	\$0.1162/\$100
Rollback Tax Rate	\$0.1254/\$100
Current Tax Rate	\$0.119/\$100

Ms. Moreno recommended the Board of Trustees maintain the existing tax rate of \$0.119 per \$100 of assessed valuation. Maintaining the current tax rate will generate an additional \$106,398 in revenues.

She stated the 2011-2012 average tax rate for all community colleges in Texas is approximately \$0.144 per \$100 valuation. A review of Navarro College's tax rates between 1992 and 2012 indicated rates have remained fairly steady throughout with highest rates of \$0.1405/\$100 assessed between 2001 and 2005 before dropping again.

Dr. Price made a motion to take a record vote on setting and maintaining the current tax rate of \$0.119/\$100. All trustees in attendance voted in favor including: Mr. Lloyd Huffman, Dr. James Price, Mr. Phil Judson, Mr. Richard Aldama, Mr. A. L. "Buster" Atkeisson, Ms. Faith Holt, and Mr. Todd McGraw.

Ms. Moreno stated because of current tax rate of \$0.119/\$100 exceeds the effective tax rate of \$0.1162/\$100, two one-quarter page newspaper ads plus posting on the College internet site are required in addition to scheduling two public hearings. The first public hearing will take place on Tuesday, September 4, 2012 at 12 noon in the Lone Star Room and the second public hearing is scheduled on Tuesday, September 11, 2012 at the same time and place. Ms. Moreno concluded by stating the Board of Trustees is required to set the tax rate during their September 20, 2012 meeting.

Approve Resolution to Adopt Interlocal Agreement and Award Property, Umbrella, Liability, Auto and Other Miscellaneous Insurance Contract

Ms. Moreno stated bids were recently solicited for property, umbrella, liability, auto and other miscellaneous insurance coverage for the college district. Only two bids were received: one from TRIDENT through Cooper and French, located in Corsicana and the college's current insurance carrier and TAPS through Willis of Texas located in Amarillo, Texas.

A careful analysis of the two bid proposals was made. Ms. Moreno stated TAPS offered a \$5,000 grant but taking this into consideration there was still a \$10,000 difference in the quotes making TRIDENT the best value for the college. In addition, Mr. Ken French is a local vendor. She added that the State of Texas is increasing focus on risk management which requires training. Both companies have included free risk management training in their proposal.

Ms. Moreno recommended the board award the insurance contract to Cooper & French by approving the resolution and adopting the interlocal agreement. She stated to encourage competitiveness, bids will be solicited again next year.

Mr. Judson made a motion to award the insurance contract to TRIDENT/Cooper and French Insurance Company. Mr. McGraw seconded the motion and the decision was unanimous.

Update on Marketing and Student Recruiting

Mr. Dewayne Gragg introduced Mr. Matthew Cates, the new Director of Marketing and Public Relations, and Ms. Margaret Moreno, Director of Student Recruiting, who recently returned to Navarro College after working for Del Mar College. He asked Mr. Cates and Ms. Moreno to present an update on Marketing and Student Recruiting.

Mr. Cates began by stating he grew up on the college campuses in Tyler and Athens where his parents worked. He proceeded to share his plans and strategies for marketing Navarro College. He stated there is no "magic bullet" for creating instant growth. Branding is the heart of marketing and inconsistent branding creates confusion. He stated the "N" representing Navarro College is always recognized and he would like to continue to promote it and maintain a consistency at all levels – whether it is on letterhead or on the college website. Mr. Cates stated he plans to re-evaluate the college's brand slogan.

Mr. Cates also stated he plans to reach out to the community through advertisement to let them know the College is here to serve them. He plans to reconnect with area businesses and organizations, work with Dr. Stringer to build a stronger alumni base, and showcase the college's accomplishments. He stated the best promoters come from within and good experiences transmitted by word of mouth can be good advertisement.

Mr. Cates commented he plans to promote the college's friendly environment. By using both traditional and non-traditional media channels he plans to optimize the dollars and effort spent. He stated technology can be very useful and effective and expressed his excitement about "overhauling" the college's website. The bid process will begin for a HTML5 platform that will allow different audiences to be targeted. The new website will be updated to provide relevant and real-time information. He stated students like to be entertained and he plans to integrate more video productions including digital walking tours and 3D mapping.

Mr. Cates plans to expand the College's presence into other forms of media including YouTube, Google+, Tumblr, and Pinterest as well. He stated in-house training will be made available to encourage the presence of the college professionals on LinkedIn and Facebook.

He continued stating his department will maintain the policy of listening and responding. The quickest way to lose an audience, especially younger ones, is by pushing information. He said the most important thing will be to remain innovative by keeping an eye on how trends are developing. Mobile and tablet devices are currently the fastest growing trends and it is imperative to develop interfaces with them.

Mr. Cates thanked the Board and turned the podium over to Ms. Moreno.

Ms. Moreno began by stating she grew up in Corsicana and is a product of Navarro College. She stated she thrilled to be back at Navarro College as the new Director of Student Recruiting. She stated her office's duty is to recruit fantastic students to Navarro College and she is committed to doing "an awesome" job.

She continued stating her staff includes three recruiters who are responsible for recruiting within the college's service area and traveling across the state visiting high schools.

In order for them to understand the concepts behind recruiting for training purposes, staff recently attended several conferences and meetings to help them become great recruiters. In addition, they have become a member of TACAC, Texas Association of College Admissions Counselors, a network of high school counselors which will help them to develop relationships with the high schools throughout the state.

In addition to the recruiters, seven students are employed as "Ambassadors" to assist in the recruitment office by entering data and conducting tours. Ms. Moreno stated they are hand selected and they must maintain a 3.0 grade point average. She stated these students are "the backbone" of their office.

Ms. Moreno continued with a review of recruiting activities including daily tours and traveling state-wide. She stated high schools within the college's service area are catered to including presentations and offering assistance to counselors.

She also stated collecting data is a very important component that helps strategically target students for special programs. For example, the recruiting office is currently looking further into west Texas for potential students for the Oil and Gas Program and further south for the John Deere Program. She mentioned opportunities for communicating with students by email are also being explored.

College Recruiters will "hit the road" on September 10, 2012 to once again begin recruiting state-wide. Give-aways such as backpacks help to attract students during fairs and obtain their data. Ms. Moreno stated every effort is made to offer great customer service and incorporate new forms of technology. A view book was recently developed by Mr. Cates for students to view on their iPads.

Ms. Moreno concluded her presentation by stating her office was in the process of filling one of the recruiting positions recently vacated and hopes to have it filled within the next few weeks.

Mr. Huffman thanked Mr. Cates and Ms. Moreno for their presentations.

Update on Personnel Actions

Mr. Dewayne Gragg presented the update on personnel actions on behalf of the Human Resources Director, Ms. Marcy Ballew.

He stated the following appointments were made during the month of July 2012:

- Elizabeth Winland – Head Athletic Trainer - Corsicana
- Patricia Binger – Office Manager - Midlothian
- Stephanie James – Coordinator of Tutorial Services/Academic Advisor - Corsicana
- Misty Holloway – Cook Education Center Coordinator - Corsicana
- Janet Matous – Human Resources Specialist - Corsicana

The following promotions were made:

- Aaron Palmer – Campus Police Corporal – Corsicana
- Kyler Copey – Application Support Specialist – Corsicana
- Donna Hodge – Systems Support Specialist - Corsicana

The following resignations occurred during the month of July 2012:

- Bill Potter – Area Housing Coordinator III – Corsicana
- Joshua Martinez – Area Housing Coordinator III – Corsicana
- Trinidad Tamayo – International Cook - Corsicana

There were no reassignments, reclassifications or transfers, terminations or retirements during the month of July 2012.

Mr. Gragg stated ten open positions were currently being advertised including:

- Administrative Assistant II – Business, Professional and Technical Education – Corsicana Campus
- Marketing Specialist – Corsicana Campus
- International Cook – Dining Services – Corsicana Campus
- Network Operations/PC Support Specialist – Corsicana Campus
- Area Housing Coordinator III – Corsicana Campus
- TRiO Academic Specialist – Corsicana Campus
- Fire Academy Coordinator – Waxahachie Campus
- Admissions Specialist/Recruiter – Corsicana Campus
- Professor of Petroleum Technology/Automation – Corsicana Campus
- Professor of Sciences – Chemistry – Ellis County Campuses

Mr. Gragg concluded his report.

President's Report on Items of Information

Board Calendar

Mr. Gragg presented the Board of Trustees Calendar of Events. Highlights included: fall classes begin August 27; a number of athletic events including the first home football game vs. Hutchinson, Kansas on September 1; the college will close for Labor Day Holiday on September 3; and upcoming Homecoming events on October 6.

Enrollment Report

Mr. Gragg reported fall 2012 headcount enrollment is down 165 students, approximately a 3.3% decrease in contact hours when compared to last year. Mr. Gragg stated he anticipates enrollment will reach 10,000 but not 11,000. Mr. Judson inquired if the requirement for bacterial meningitis vaccinations have had an impact on student enrollment. Mr. Gragg stated the requirement definitely impacted spring 2012 enrollment but not on fall enrollment. The College is basically paying for the shot through a scholarship to make it easy for the students to get vaccinated. He stated students are being allowed to register and are being reminded to get their shot via WatchDog Alert.

Dr. Sanchez stated it was projected that approximately 900 students would be impacted by the vaccination requirement and the scholarships offered by the College have helped offset a potentially greater decline in enrollment. He stated approximately 500 students have taken advantage of the scholarship to date.

Dr. Sanchez continued stating the Enrollment Management Committee continues to meet every two weeks to determine the reasons for the decline in enrollment, the first time in 12 years, and address the issues.

Residence Life Update

Ms. Moreno reported approximately 60% of residence life students have checked in to date, including 200 athletes. She stated all rooms are at capacity with 947 students, including 36 students who will reside in

the IOOF cottages. Currently, 55 male students and 30 female students are on a waiting list.

Construction Update

A meeting with the architects from Good Fulton and Farrell was held on Wednesday, August 22, on the Waxahachie campus to discuss the construction of a new classroom building and physical plant facility. Dr. Sanchez stated the College's Physical Plant Director, Mr. Karl Humphries, will not be able to oversee construction in progress on the Waxahachie campus and the architect has recommended the College consider the Construction Manager at Risk process. Dr. Sanchez stated a Construction Manager at Risk has been used with success by the College in the past. He stated with the Board's consensus, Good, Fulton and Farrell will prepare a proposal to be sent out to various construction companies interested in bidding the project. Once the proposals are received a Bid Committee will be assembled to review them and negotiate a fee.

Mr. Huffman polled the trustees for their consensus and gave Dr. Sanchez permission to move ahead with the Construction Manager at Risk process.

Legislative Update

Dr. Sanchez stated that during the preparation of the Legislative Appropriations Request, Ms. Moreno had received a letter from the Legislative Budget Board informing colleges to be prepared for a possible ten percent (10%) decrease in state appropriations during the 2013-2015 biennium. He stated during the present biennium, the college has set aside \$780,000 each year for a total of \$1,560,000 in anticipation of having to return appropriated funds to the State of Texas. He stated in conversation with TACC, it appears these funds may not have to be returned. However, in the worst case scenario where these funds have to be returned and another 10% is deducted from the 2013-2015 biennium's appropriation, the college will have sufficient revenue to absorb the reduction.

He stated the college has approximately \$2.6 million directed towards one-time expenditures for the construction of the 64-bed residence hall and the two field houses. Taking into account the debt service requirement to pay off the new revenue bond issue, the college must set \$1 million aside over the next five years. The \$1 million deducted from the \$2.6 million leaves \$1.6 million. If indeed the college must return 10% of its state appropriation in 2013-2014 and 2014-2015, the amount required will be \$1.5 million leaving \$100,000 of the \$2.6 million. He stated anticipating the worst and hoping for the best has always worked in the past. He added that, furthermore, the State is looking at another \$12 to \$19 billion deficit during the next biennium. Mr. Huffman asked the amount of the state budget and Dr. Sanchez stated he was not certain as to the amount. He indicated he would inquire and report back at the next meeting.

Fall Convocation

Dr. Harold Housley was asked to give an update on Fall Convocation held August 21 for faculty. Dr. Housley stated this is a key event held each year to make faculty feel special and showcase the beginning of the fall semester. He stated historically convocation has been held in Dawson Auditorium. This year the event was moved to the Cook Education Center and organized to encourage interaction and communication between campuses and departments. Dr. Housley stated activities focusing on student engagement were well received. Overall the event was exciting and faculty walked away with numerous ideas related to the engagement of students.

President Search Committee Meeting and Staff Forums

Dr. Sanchez informed the audience that ACCT Consultant, Dr. Marie Kane, will be visiting the college campuses, including Waxahachie and Mexia, September 18 – September 20, 2012. During that time she will conduct open forums with staff to ask for input for the Presidential Profile to be presented to the Board

of Trustees for approval.

Update on Meeting with Economic Development Corporation Committee

Dr. Martin was asked to share information related to a meeting he recently attended with the Waxahachie Economic Development Corporation Committee Saturday, August 18, 2012. Dr. Martin stated during his presentation to the committee, he discussed the history and the charge of the College as a whole, the dual credit program, degrees and courses offered by the College, and the Midlothian Higher Education Center. He shared district expenditures in Ellis County since 1998, improvements made to the Waxahachie and Midlothian campuses, and faculty and equipment needs projected over the next ten years. Several committee members were surprised by the information presented.

Dr. Martin stated he also shared the master plan for the Waxahachie Campus showing plans for the new classroom building and physical plant facility. He furthermore shared the need for expanding John Arden Drive. He was asked to convey to the Board of Trustees the Waxahachie Corporation for Economic Development is willing to cooperate and work with the college to provide educational opportunities for Waxahachie residents.

ACCT Leadership Congress

Dr. Sanchez distributed a list of Board of Trustees meetings scheduled for the 2012-2013 fiscal year. He continued stating information is needed from each of the Trustees in order for flight reservations to be made for the ACCT meeting in October. He asked Trustees to provide this information to Leslie Smith as quickly as possible.

Next meeting Announcement and Adjournment

Mr. Huffman announced the Board will conduct public hearings on setting the tax rate in the Lone Star Room located in Walker Dining Hall. The first will be held at 12 noon on Tuesday, September 4, 2012 and the second at 12 noon on Tuesday, September 11, 2012. The next regular meeting of the Board of Trustees will take place in the Cook Education Center at 7 p.m. on Thursday, September 20, 2012.

Mr. Huffman thanked the newly appointed members of the Presidential Search Committee who were still present and expressed appreciation for their willingness to serve.

At 9:10 p.m., Mr. Atkeisson made a motion to adjourn the meeting and Ms. Holt seconded it. The vote was unanimous.